

Service Level Agreement between Compaid and Wouldham Parish Council (WPC)

Compaid agrees to provide a weekly community bus service for residents of Wouldham and Burham on the following basis:

Monday	Tuesday	Wednesday	Thursday
To Strood	To Hempstead	To Chatham	To Strood

Compaid will employ a trained and qualified driver four days a week to operate this service.

Compaid will handle bookings from registered members up to 7 days in advance (lines open Monday to Friday between 9.30am and 4.00pm)

Compaid will ensure the service vehicle is fully fuelled at end of each Thursday. The vehicle will be securely kept overnight at the Wouldham Car Park, and **Compaid** will retain one set of keys for the vehicle.

Compaid will retain all passenger fares collected for travel Monday to Thursday

Compaid will provide monitoring information on passenger numbers and destinations to WPC every three months

WPC will pay half of the KCC grant (£29,500) to **Compaid** on signing of this agreement

WPC will manage the passage membership list and retain annual membership subscriptions.

WPC will notify **Compaid** with updated membership list once a month

WPC will pay for all lease, maintenance and repair costs on the service vehicle

WPC will fully insure the service vehicle and notify insurer of any **Compaid** named drivers

Compaid and **WPC** will hold service review meetings every six months

Compaid and **WPC** will review cost and income projections annually, adjusting passenger fares, precept and other sources of income as appropriate.

This agreement dated 9/10/23

Signed for Compaid by Stephen Elsdon

Position Chief Executive

Signature 

Signed for WPC by [Name] TINA MILES

Position CLERK/RFO

Signature 