



## **WOULDHAM PARISH COUNCIL**

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING  
OF THE **PARISH COUNCIL** TO BE HELD ON  
**TUESDAY 3<sup>RD</sup> DECEMBER, AT 7.30PM**  
AT WOULDHAM VILLAGE HALL

Members of the Public and Press welcome

### **1. Election of new Chair**

**Chair notes Councillors present and absent**

**Asks for nominations**

**New Chair and Vice Chair sign Declaration of Acceptance**

### **2. Apologies:**

**3. Approval of the Minutes Monthly Meeting held on November 5<sup>th</sup>.**

**4. Matters arising from the Minutes**

**5. To receive Declarations of Interest**

### **6. External Reports**

6.1 To receive report from Borough Councillors and questions from the Council.

6.2 To receive report from County Councillor and questions from the Council

6.3 To receive monthly crime and incidents report and questions from the Council

Knowle Road Wouldham: On Friday 8th of November around 6:05pm. Somebody stole the bonnet from a vehicle parked in the road. This is a repeat crime.

Knowle Road Wouldham: Between 7:00pm on Tuesday 12th of November and 6:28am on Wednesday 13th of November. Somebody has stolen diesel from a vehicle parked in the road.

6.4 To receive report from Neighbourhood Watch and questions from the Council

6.5 Community Warden

### **7. Planning**

**7.1 Planning applications considered and commented upon by the Planning Committee:**

**TM/19/02279/RM Pelican View**

**7.2 Planning consents issued:**

**TM/19/02240 Downs Farm**

**TM/19/02378 110 High Street**

**TM/19/02290 14 Nelson Road**

**7.3 Planning applications refused:**

**7.4 Other Planning Issues:**

**8. Members of the Public** (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson)

### **9. Highways & Verges**

**9.1 New Terms of Reference for the Highways committee**

**9.2 Highways Committee report/Trenport traffic survey/Tracey Crouch survey**

**9.3 Double Yellow line request Keepers Cottage Lane**

**9.4 Post boxes to be installed at Village Road and Keepers Cottage Lane in 2020**

**10. Street Lighting**

**11. Footpaths/PROW**

**12. Allotments**

**12.1 To agree the clerk registers with TMBC for the allotments to be a Community Asset**

**13. Peters Village**

**14. Wouldham Common**

**14.1 To agree the clerk registers with TMBC for Wouldham Common to be a Community Asset**

**15. Village Hall**

**15.1 VOTE: The Parish Council in its statutory capacity agree to give the Village Hall Committee a lease for the Village Hall**

**15.2 VOTE: The Parish Council (in capacity as trustee) agree with the Parish Council (in statutory capacity) that the new Village Hall will occupy a new site on the Recreation Ground as per planning permission granted (Minutes 3/9/19 6.2)**

**16. Recreation Ground**

**16.1 To discuss a temporary car park by the Tramway**

**17. General Village business**

17.2 To discuss and approve items for the Community News

**18. Administrative and Finance Matters**

18.1 Approval of Accounts for payment: Parish Council and Village Hall Committee

18.2 **Lap top**

**On November 14<sup>th</sup> the Finance Committee agreed the payment of £1036.50 to Barge Group on receipt of the payment from TMBC**

**19. Correspondence Received**

**20. Date of Next Meeting**

**January 7<sup>th</sup> 2019**

**21. Questions from Councillors, Chairperson and Clerk/Future Agenda Items**

**Nicky Grimes**  
**Clerk Wouldham Parish Council**