



WOULDHAM PARISH COUNCIL

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING
OF THE **PARISH COUNCIL** TO BE HELD ON
THURSDAY 9TH MAY, AT 7.00PM
AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

AGENDA – ANNUAL COUNCIL MEETING

- 1. To receive apologies for absence**
- 2. To receive Chairman's annual report for 2018/19**
- 3. Election of Chairman for 2019/20**
- 4. Election of Vice Chairman 2019/20**
- 5. Signing of Declaration of Acceptance of Office by Chairman, Vice Chairman and Councillors.**
- 6. To appoint membership for Committees/Groups:**
 - 6.1 Planning committee appoint 4 Councillors**
 - 6.2 Village Hall Committee – appoint 3 Councillors**
 - 6.3 Finance committee x 3**
- 7. To appoint Councillors to the following responsibilities**
 - 7.1 Neighbourhood Watch**
 - 7.2 Allotments Association – PC contact**
 - 7.3 Peters Village liaison**
 - 7.4 Flooding/emergency planning**
 - 7.5 Footpaths/ Litter/bins**
 - 7.6 Parish Website**
 - 7.7 CCTV**
 - 7.8 Recreation Ground and Insurance Risk Assessment check**
 - 7.9 Wouldham Common**
 - 7.10 Wouldham School governor**
 - 7.11 Youth Club**
 - 7.12 Attendance at KALC/PPP meetings**

8. Wouldham Parish Council Bank Accounts

To agree signatories; Nat West Current Account

Nationwide Savings Account

To Agree future full council meeting dates

AGENDA FOR PARISH COUNCIL MEETING

1. Apologies for Absence

2. Approval of the Minutes Monthly Meeting held on April 3rd 2018

3. Matters arising from the Minutes

4. To receive Declarations of Interest

5. External Reports

5.1 To receive report from Borough Councillors.

5.2 To receive report from County Councillor.

5.3 To receive monthly crime and incidents report.

Laker Road On Friday 15th of March between 6:00pm and 10:15pm. A white Swift tourer caravan was stolen from a yard.

Laker Road. On Tuesday 9th of April between 12:01am and 6:30am. The curtain sides were cut on a Polish lorry parked in the road and footwear was stolen.

Laker Road. On Wednesday 17th of April between 12:00pm and 12:20pm. A van loading at a cash and carry was entered by an unknown person who stole a package of cigarettes. They drove off in an Audi.

Oldfield Drive. Between 10:30pm on Saturday 20th of April and 8:30am on Sunday 21st of April. Plant pots have been stolen from a front garden. X 2

Barge Walk. On 28th April between 4am and 4.21am a residential property was broken into.

5.4 To receive report from Neighbourhood Watch.

5.5 To receive report from the Youth Club.

6. Planning

6.1 Planning applications considered and commented upon by the Planning Committee:

TM/19/00671/FL 100 High St

TM/19/00473/FL Laker Rd change of use

TM/19/00734/FL 60 Oldfield Drive

TM/19/00736/RD Pelican View, Rochester Rd Reserved matter for Drainage

TM/19/00950/AT Advertising in Pelican View.

TM/19/00908/FL Remodelling along slope/Knowle Rd.

6.2 Planning consents issued:

6.3 Planning applications refused:

TM/19/00135/FL Stables on Pilgrims Way

6.4 Other Planning Issues:

7. Peters Village

7.1 Request for £99 to pay for planning to put up 10 Neighbourhood watch signs

8. Members of the Public (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson)

9. Street Lighting

10. Highways & Verges

10.1 2 reps to attend 155 meeting on May 24th 2.30-4.30

10.2 Letter to KCC re Hall Road

11. Footpaths/PROW

12. Allotments

12.1 Message from allotment committee re: controlled dogs

13. Wouldham Common

14. Village Hall

15. Recreation Ground

15.1 Allowing horses access to the Recreation Ground.

15.2 FC Wouldham and the removal of the cabin

16. Administrative and Finance Matters

16.1 To read the external auditors report and comment.

16.2 To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached Statement of Internal Control in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign.

16.3 To approve the Annual Governance Statement for 2018/19, Section 1 of the Annual Return for the year ending 31 March 2019. The Chair of the meeting and the Clerk to sign.

16.4 To approve the Accounting Statements for 2018/19. Section 2 of the Annual Return for the year ending 31 March 2019 and the supporting Bank Reconciliation as at 31 March 2019 and if necessary the explanation of the significant variations from last year (2017/18) to this year (2018/19) and the explanation of any difference between Box 7 and Box 8 in Section 2 to be sent to the External Auditor. The Chair of the meeting to sign.

16.5 Approval of Accounts for payment: Parish Council

16.6 Change of payroll accountant from Thompson Elphick to MI

16.7 Approval of Accounts for Village Hall

16.8 Agreement to KALC subscription

16.9 To discuss and approve items for the Church News

16.10 To review standing orders and financial regulations of the PC

16.11 Paying Arthur Rose for jobs around the village and hall.

17. Resolution to draw down the money applied for from PWLB

The Parish Council to vote on the clerk drawing down £50000 from Public Works Loan Board to pay for the resurfacing of the car park:

Proposer:

Second:

18. General Village business

18.1 The Parish Council to investigate Tree preservation orders in and around the village.

19. Correspondence Received

20. Date of Next Meeting

June 3rd or June 11th 2019

21. Questions from Councillors, Chairperson and Clerk/Future Agenda Items

**Nicky Grimes
Clerk Wouldham Parish Council**

