

WOULDHAM PARISH COUNCIL



To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL**
TO BE HELD AT 7.30PM ON **TUESDAY 3RD OCTOBER, 2023**, AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

AGENDA

- 7.30
1. **Apologies for Absence**
 2. **Approval of the Minutes Monthly Meeting held on 5th September, 2023**
 3. **Matters arising from the Minutes (if not covered in agenda)**
 4. **To receive Declarations of Interest**
 5. **External Reports** – To receive reports from BCIrs, KCC Community Warden
 6. **Community Safety**
 - 6.1 To receive reports from PCSO/Police/Neighbourhood Watch
 - 6.2 Speedwatch
 7. **Administrative and Finance Matters**
 - 7.1 To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy
 - 7.2 Signing of payment request
 - 7.3 AGAR Report for noting
 - 7.4 Precept projects for next year
- 8.00
8. **Members of the Public** (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed and only if time permits further questions will be allowed. **Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson.**
- 8.30
9. **Planning**
 - 9.1 **Planning applications considered and commented upon by the Planning**

23/01847/NMA Village Centre Parcel - Non-Material Amendment to planning permission TM/19/01949/FL to allow amendments to the entrance, landscaping, eaves and ridge height increase, changes to materials and design, relocation of bin and cycles stores, and amendments to the parking layout

23/01854/AT Unit 3 Tolhurst Close - Retrospective application for signage to front of shop
 - 9.2 **Planning Consent Issued:** Approved

23/01710/RD Gardeners Cottage, 29 Keepers Cottage Lane - Details of condition 3 (Archaeological written specification) pursuant to planning permission: TM/23/00683/NMA Non-Material Amendment to planning permission (TM/22/02052/FL to amend condition 3 (Archaeological written specification) to allow ground level works to enable removal of the modern kitchen extension, garage and making good works)

23/01596/LDP 95 Oldfield Drive - Lawful Development Certificate Proposed: loft conversion with rear dormer

23/01490/NMA Hall Road - Non Material Amendment to planning permission TM/16/01508/RM to include a LAP and update the play space specifications and pathways of the central open space

Lead

DB/
EB

		<u>Lead</u>
	23/01401/RD Hall Road - Details of LAP (location OS1 as approved under TM/06/03364/RD) pursuant to part 2 of condition 19 (public open space and children's play area) of planning permission TM/15/01485/OAEA	
	23/01400/RD Hall Road - Details of LEAP (location OS6 as approved under TM/06/03364/RD) pursuant to part 2 of condition 19 (public open space and children's play area) of planning permission TM/15/01485/OAEA	
	9.3 Planning applications refused/withdrawn:	
	23/01159/FL Unit 3 Tolhurst Close - New shop front and extraction to rear elevation in connection with new pizza oven – REFUSED	
8.35pm	10. <u>Roads, Footpaths & Lighting (RFL)</u>	
	10.1 Highways Improvement Plan Submission	RFL
	10.2 Update from RFL	
	10.3 Motion to repair bent lamp post on Hall Road	
8.45pm	11. <u>Open Spaces (OS)</u>	
	11.1 Update from OS	OS
	11.2 Motion to purchase materials to maintain wooden benches and play equipment devolved to clerk	JM
	11.3 Aggressive dogs on recreation ground.	
	11.4 Common - Bench and steps.	
8.55pm	12. <u>Village Hall (VH)</u>	
	12.1 Update on current situation – Works,	CLERK
	12.2 Motion to approve signage	
	12.3 Motion to purchase new chairs – agree supplier/number	TG
9.00pm	13. <u>Health & Safety/Risk Management - Concerns Raised</u>	
	13.1 Defibrillators Update	EB
	13.2 Life Buoys	
	13.3 Village Hall – Vermin, Gas safety and electrical certificate.	CLERK
	13.4 ROSPA actions update	
9.10pm	14. <u>General Village business</u>	
	14.1 Feedback and questions to be raised at the next PPP meeting	
	14.2 Project Updates; Adult Ed courses and Community Minibus	CLERK
	14.3 Installation of Poppies	
	14.4 Handyman: Motion to advertise	
	14.5 School Travel Plans update	
9.15pm	15. <u>Correspondence Received</u> – Letter from resident re speeding down Knowle Road	
9.20pm	16. <u>Items from Councillors, Chairperson and Clerk for NEXT Agenda.</u>	
	17. <u>Date of Next Meeting</u> Tuesday 7 th November, 2023. 7.30pm at the Village Hall	
9.30pm	18. <u>Close</u>	

Tina Miles
Clerk Wouldham Parish Council