



WOULDHAM



PARISH COUNCIL

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL** TO BE HELD ON **TUESDAY 2ND JUNE, 2023**, AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

AGENDA

7.30pm

- 1. Apologies for Absence**
- 2. Approval of the Minutes Monthly Meeting held on 16th May, 2023**
- 3. Matters arising from the Minutes (if not covered in agenda)**
- 4. To receive Declarations of Interest**
- 5. External Reports –** To receive reports from BCllrs, KCC Community Warden
- 6. Community Safety**
 - 6.1 To receive report from PCSO/Police/Neighbourhood Watch
 - 6.2 Speedwatch – Proposal to allow Burham residents to use equipment
- 7. Administrative and Finance Matters**
 - 7.1 Signing of payment request
 - 7.2 To review and note Internal Auditors findings
 - 7.3 To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached statement of Internal Control in support of the Annual Governance Statement. The Chair and Clerk to sign.
 - 7.4 To approve the Annual Governance Statement for 2021-22, Section 2 of the AGAR for the year ending 31 March 2023 and the supporting Bank Reconciliation as at 31 March 2023 and if necessary, the explanation of the significant variations from the last year (2021-22). The Chair to sign and date, PLUS minute reference.
 - 7.5 To note the proposed dates for the Exercise of Public Rights as selected by the Council's Responsible Finance Officer. From Monday 12 June to Friday 21 July.

8.00pm

- 8. Members of the Public** (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. **Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson).**

8.30pm

- 9. Planning**
 - 9.1 Planning applications considered and commented upon by the Planning Committee:

*23/00937/FL 176 High Street, formation of hardstanding and replace fence to rear
23/00885/FL Medway Green School 2 School Lane - Construction of new school car park with associated access and landscaping, alterations to existing school car park and access arrangements*

Lead

DB

Finance

EB/
TG/
DB

	<p>23/00871/FL 3 Nelson Road - Dropped kerb and introduction of a small hard standing area 23/00830/PDVLR 9 Nelson Road - Prior Notification for Larger Home Extension Single storey rear extension to a depth of 4.5m, max roof height of 3m, and eaves height of 3m</p> <p>9.2 <u>Planning Consent Issued:</u> 23/00683/NMA - Gardeners Cottage Non -material amendment to planning to 22/02052/FL 23/00660/LRD - Gardeners Cottage 29 Keepers Cottage, (Method Statement) pursuant to planning application TM22/02347/LB 23/00362/NMA - Phase 5 Worrall Drive, To provide an additional area for residents to play and make best use of the space available on site Non Material Amendment to planning permission TM/22/01119/RM 22/02766/NMA - Handing of Plots 18-21 Phase 5 Worrall Drive Non-Material Amendment to planning permission TM/19/00486/RM:</p> <p>9.2 <u>Planning applications refused/withdrawn: NONE</u></p>	Lead
8.50pm	<p>10. <u>Roads, Footpaths & Lighting</u> 10.1 Update on Work Sheet 10.2 One-way experiment update</p>	TG/ PH/ DB
9.00pm	<p>11. <u>Open Spaces</u> 11.1 Update on Work Sheet 11.2 Recreation Ground - 11.3 Allotments - Lagging, shingle, Association 11.4 Grounds maintenance - 11.5 PV Playing fields/equipment update – Vistry new mini area. 11.6 Common</p>	TY/ SL/ JM
9.10pm	<p>12. <u>Village Hall</u> 12.1 Update on current situation – Proposal to underwrite cost of disabled toilet 12.2 Update on Mens Shed project</p>	AM/ TY
9.20pm	<p>13. <u>Health & Safety/Risk Management - Concerns Raised</u> 13.1 Defibrillators Update 13.2 Life Buoys 13.3 Play Equipment – Zip line update 13.4 Village Hall 13.5 Public outdoor space – Trees around Medway Green School under power cables</p>	LS/ JM
9.30pm	<p>14. <u>General Village business</u> 14.1 Discuss and approve items for the Community News Proposal to continue to pay the printing 14.2 Questions to be raised at the next PPP meeting</p> <p>15. <u>Correspondence Received -</u></p> <p>16. <u>Date of Next Meeting</u> Tuesday 4th July, 2023. 7.30pm at the Village Hall</p>	
9.35pm	<p>17. <u>Items from Councillors, Chairperson and Clerk for NEXT Agenda.</u></p> <p>18. <u>Close</u></p>	