

# WOULDHAM PARISH COUNCIL

To all members of the Council



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL** TO BE HELD ON **TUESDAY 3<sup>RD</sup> SEPTEMBER, 2024**, AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

## **AGENDA**

1. **Apologies for Absence**
2. **Approval of the Minutes Monthly Meeting and AGM held on 4<sup>th</sup> June, 2024**
3. **Matters arising from the Minutes (if not covered in agenda)**
4. **To receive Declarations of Interest**
5. **External Reports – Role of Borough Councillor**
6. **Community Safety**
- 6.1 **Neighbourhood Watch - Batchelor Drive:** 7/6. Somebody gained access to a residential property and stole keys. **Oldfield Drive:** 7-8/7/24. Somebody stole a black BMW motorbike 46/113688/24 and somebody broke into a shed at a residential property. They stole two electric bikes. **Oldfield Drive:** 9/7. Somebody broke into a shed and garage at a residential property. They do not appear to have taken anything. **Ibis Street:** 25/7. Somebody pulled out a parking bollard at a residential block of flats. **Waterman Way:** 2/8. Somebody broke into a lockup at the front of a residential property, nothing appears to have been stolen. **Greystone Square:** 2/8. Somebody broke into a garden shed, nothing appears to have been stolen. **Oldfield Drive:** 6/8. Somebody stole a vacuum cleaner from outside a property. **Batchelor Drive:** 8/8. Somebody put screws in the front tyres of a vehicle parked in the road. **Brooker Close:** 14/8. Somebody slashed three tyres of a Ford Focus parked in the road. They were in two white vehicles.
- 6.2 **Speedwatch**
7. **Administrative and Finance Matters**
- 7.1 Signing of payment request
- 7.2 Co-options
- 7.3 Insurance
- 7.4 Internal Auditor
- 7.5 Reserves Review
8. **Members of the Public** (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson).
9. **Planning**
- 9.1 **Planning Applications Received/Commented on:**  
24/01310/PA **LAND ADJOINING SCARBOROUGH LANE BURHAM AND PETERS PIT**, Hall Road, Non-Material amendment to planning permission TM/21/01939/OAEA: To remove condition 2 due to duplication with condition 3.  
24/01112/PA 228, **HIGH STREET** Lawful Development Certificate Proposed: For the kerb on School Lane to be dropped where it meets the north boundary of the site. it is planned for the drop to consist of the west half of the north boundary.  
24/01094/PA **BARGE WALK**, WOULDHAM: Quercus ilex 3007 & 3008 - Crown reduction 30%, Reduce height to 10m and reshape to provide clearance to property. Trees to the rear of 8 and 10 Barge Walk standing in group G1 of Tree Preservation Order.  
24/01180/PA **TREE RECORD, Keepers Cottage Lane**, Wouldham, 1 x False Acacia (applicants ref. 1) – To reduce back to gain 10m clearance. Standing in Group G6 of Tree Preservation Order. 1 x

Lead

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Sycamore (applicants ref. 2) – Reduce height to clear jumpers by 10m. T6 of Tree Preservation Order (both trees standing on land to east of former Gardeners Cottage 297 Hall Road, Wouldham, Rochester, Kent, ME1 3XP and west of Keepers Cottage Lane).

24/01331/PA **300, CEDAR LODGE, Pilgrims Way:** Proposed single-storey extensions to front and rear, to approved new dwelling (app ref: 19/00135/FL)

9.2 **Planning Consent Issued:**

24/00980/PA **LAND ADJOINING SCARBOROUGH LANE BURHAM AND PETERS PIT,** Non-Material amendment to planning permission 21/01939/OAEA: To amend the wording of condition 2 and 3 (expiration 24/00655/PA)

9.3 **Planning applications refused/withdrawn: None**

9.4 **Other Planning issues:**

Signage consultation: Highways Asset Management for Visty

10. **Roads, Footpaths & Lighting**

10.1 Update on actions from previous meetings - BT Openreach/No Entry

10.2 Highway Improvement Plan

10.3 Current issues: Inconsiderate parking

11. **Open Spaces**

11.1 Update on actions from previous meetings

11.2 ROSPA Report and actions

11.3 Recreation Ground : Revisit allocated resident parking in the village car park. Discussion on illegal metal detecting

11.4 Allotments - Open Day, Environmental Survey

11.5 Grounds maintenance: Footpaths

11.6 PV Playing fields/equipment update

11.7 Common: Report on boundary check and discussion on fly tipping along Hill Road

12. **Village Hall**

12.1 Update on current situation

13. **Health & Safety/Risk Management - Concerns Raised**

13.1 Update on actions from previous meetings

13.2 Defibrillator checks

13.3 Life Buoys checks

13.4 Village Hall

13.5 Public outdoor space –

13.6 Emergency/Flood Plan

13.7 Risk Assessment for Youth Clubs

14. **General Village business:**

14.1 Discuss and approve items for the Community Newsletter.

14.2 Feedback and questions to be raised at the next PPP meeting

14.3 Infrastructure Plan/Neighbourhood Plan

14.4 Youth & Community update : Summer Fair and youth clubs

14.5 Minibus update

14.6 VE Day 80 event

15. **Correspondence Received -**

16. **Date of Next Meeting** Tuesday 1<sup>st</sup> October, 2024. - 7.30pm at the Village Hall

17. **Items from Councillors, Chairperson and Clerk for NEXT Agenda.**

18. **Close**

Lead

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TY/JM

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JM

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EB/DP

CLERK

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CLERK

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CLERK

**Tina Miles, Clerk Wouldham Parish Council**