



WOULDHAM PARISH COUNCIL - To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL**
TO BE HELD ON **TUESDAY 3RD JUNE, 2025, 7.30 PM**
AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

AGENDA

- 1. Apologies for Absence**
- 2. Approval of the Minutes of the Monthly Meeting held on 6th May, 2025**
- 3. Approval of the Minutes of the AGM held on 6th May, 2025**
- 4. Matters arising from the Minutes (if not covered in agenda)**
- 5. To receive Declarations of Interest**
- 6. External Reports –**
- 7. Community Safety**
 - 7.1 Speedwatch
 - 7.2 Neighbourhood Watch

High Street – 20/5 -22/5. Somebody stole a white Ford Fiesta, EO63***, from a private car park.
Crime Report No. 46/85956/25
- 8. Administrative and Finance Matters**
 - 8.1 Signing of payment request
 - 8.2 To review and note the Internal Auditors report
 - 8.3 To approve the Annual Governance Statement for 2024-5, Section 2 of the AGAR for the year ending 31 March 2025 and the supporting Bank Reconciliation as at 31 March 2024, and if necessary, the explanation of the significant variations from the last year (2024-25). The Chair to sign and date, PLUS minute reference. RFO signed prior to the meeting.
 - 8.4 To agree 3-year contract with British Gas for gas and electric at the Village Hall
- 9. Members of the Public** (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson).
- 10. Planning**

25/00838/PA Ringshill Farm Consultation by Medway Council ref: MC/25/0850: Erection of agricultural storage

 - 10.1 **Planning Consent Issued:**

25/00655/PA PHASE 5 AREA 3C, Worrall Drive Details of condition 2 (materials) pursuant to planning permission TM/23/03547 (Approval of Reserved Matters relating to appearance, layout, landscaping and scale pursuant to Outline Permission 15/01485/OAEA for development of 10 homes (8 new) and re-orientation of 2 homes already approved under the 3B consent with associated parking and landscaping).

25/00654/PA PHASE 5 Area 3C, Worrall Drive, Details of condition 31 (materials) pursuant to planning permission TM/15/01485/OAEA (Grant of replacement planning permission for TM/05/00989/OAEA (Formation of development platforms and creation of new community including residential development, mixed use village centre (including A1, A3 and B1 use) community facilities and primary school and associated highway works) subject to a new time limit to allow a further period within which to submit applications for the approval of reserved matters.)

- 10.2 **Planning applications refused/withdrawn: REFUSED**
25/00420/PA DOWNS FARM, PILGRIMS WAY Non-Material Amendment to planning permission TM/22/02876/FL to vary condition 2 (Approved plans) to extend the approved basement to encompass the entire underground level. (Not considered a non-material amendment)

11. Roads, Footpaths & Lighting

- 11.1 Metal railing from Hall to be attached to new sleepers in carpark (TY/EB)
11.2 Overgrown public footpaths and around pylons (EB)
11.3 Flashing signs at schools (EB)

12. Open Spaces

- 12.1 Recreation Ground - Car Park (TY) Wall (JM) Vandalism & bolt replacements (TM)
12.2 Common – removal of concrete blocks to enable maintenance
12.3 Allotments – Water pressure and barb wire fencing

13. Village Hall

- 13.1 Update on current situation

14. Health & Safety/Risk Management - Concerns Raised

- 14.1 Defibrillators Update
14.2 Life Buoys
14.3 Village Hall
14.4 Public outdoor space –

15. General Village business

- 15.1 Discuss and approve items for the Community News
15.2 Evaluation of VE Day Event and forward event plans
15.3 Questions to be raised at the next PPP meeting
15.4 Ad hoc projects

16. Correspondence Received -

- 17. Date of Next Meeting** Tuesday 1st July, 2025. 7.30pm at the Village Hall

18. Items from Councillors, Chairperson and Clerk for NEXT Agenda.

19. Close

Tina Miles
Clerk Wouldham Parish Council

29th May, 2025