



## **WOULDHAM PARISH COUNCIL - To all members of the Council**

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL**  
TO BE HELD ON **TUESDAY 3<sup>RD</sup> MARCH, 2026 - 7.30 PM** AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

### **AGENDA**

- 1. Apologies for Absence**
- 2. Approval of the Minutes of the Extra Ordinary Meeting and Monthly Meeting held on 6<sup>th</sup> January, 2026**
- 3. Matters arising from the Minutes (if not covered in agenda)**
- 4. To receive Declarations of Interest**
- 5. External Reports**
- 6. Community Safety**
  - 6.1 Speedwatch – Update from Co-ordinator
  - 6.2 Neighbourhood Watch/Police
    - a) *Tolhurst Close: 6/2/26, somebody stole an unsecured blue and white bicycle from the road. Crime Rep: 46/21229/26*
- 7. Administrative and Finance Matters**
  - 7.1 Signing of payment request
    - a) Review Internal Auditors Report
  - 7.2 Motion to adopt:
    - a) Standing Orders and Code of Conduct
    - b) FOI Policy & Model Publication Scheme
    - c) Documentation Retention Scheme
    - d) GDPR Policy
  - 7.3 Confirmation of S137 spend for 25/26
- 8. Planning Applications:**
  - 8.1 **Planning Consent Issued/Approved:**
    - 26/00205/LDP 7 Nelson Road - Dropped Curb**
    - 26/00008/FL Old Church Road Burham:** Development Site Land And Buildings - Section 73 application to remove Conditions 2 (Plans list), 18 (Use Class E (g)) and 26 (Vehicular access) of planning permission TM/23/03310 (Redevelopment of site for mixed use Commercial (Class E)) to allow for updated plans, to permit Class E(d) use in addition to the previously approved Class E(g)
    - MC/26/0084 Ringshill Farm** Wouldham Road Construction of a single storey agricultural Store |
  - 8.2 **Planning applications refused/withdrawn:**
  - 8.3 **Other Planning Issues:**
- 9. Roads, Footpaths & Lighting**
  - 9.1 Updates: **(CCW)**  
Meeting with KCC to review Highways Improvement Plan

10. **Open Spaces**
  - 10.1 Updates: **(LC)**
  - 10.2 Common -
  - 10.3 Recreation Ground -
  - 10.4 Allotments –
  
11. **Village Hall**
  - 11.1 Update on current situation - **(AM)**
  - 11.2 Review of Hall charges
  - 11.3 Discussion on frontage revamp for easier access
  
12. **Health & Safety/Risk Management - Concerns Raised**
  - 12.1 Defibrillators Update – (JM/LC)
  - 12.2 Life Buoys – (JM)
  - 12.3 Public outdoor space - Common (quads/bikes)
  - 12.4 Village Hall:
  
13. **Members of the Public** (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson).
  
14. **General Village business**
  - 14.1 Discuss and approve items for the Community News
  - 14.2 Feedback from external meetings - KALC/PPP
  
15. **Correspondence Received -**
  
16. **Date of Next Meeting Tuesday 7<sup>th</sup> APRIL, 2026 - 7.30PM at the Village Hall –**
  
17. **Items from Councillors, Chairperson and Clerk for NEXT Agenda.**
  
18. **Close**