



# WOULDHAM PARISH COUNCIL

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL**  
TO BE HELD AT 7.30PM ON **TUESDAY 5<sup>TH</sup> MARCH 2024**, AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

## **AGENDA**

- 7.30
1. **Apologies for Absence**
  2. **Approval of Precept Extraordinary Meeting held on 9<sup>th</sup> January, 2024**
  3. **Approval of the Minutes Monthly Meeting held on 9<sup>th</sup> January, 2024**
  4. **Matters arising from the Minutes (if not covered in agenda)**
  5. **To receive Declarations of Interest**
  6. **External Reports –** To receive reports from BCllrs, KCC Community Warden
- 7.40
7. **Community Safety**
    - 7.1 To receive reports from PCSO/Police/Neighbourhood Watch
      - Walter Burk Avenue - Between 7/1/24 and 8/1/24. Somebody tried to break into a garage at a residential property.
      - Laker Road – 6/1/26. Somebody stole multiple boxes of cigarettes from a vehicle parked in a car park.
      - Village Road - 6/1/24. Some young people stole a bicycle from the road.
      - Barge Walk – 16/1/24. Somebody tried to steal a vehicle from the road.
      - 8 off road bikes being driven on pavement on Farleigh Gardens 20/01/2024
      - Vehicle interference – nothing taken/ no damage Mason Lane 19/01/2024
      - Nuisance vehicles Wouldham Road 24/01/2024
      - Nuisance vehicles village road – 12-15 motorbikes 28/01/2024
      - Romance online scam (involving the purchase of gift cards) 19/02/2024
    - 7.2 Speedwatch
- 7.50
8. **Administrative and Finance Matters**
    - 8.1 Signing of payment request
    - 8.2 Finance meeting – motion to approve Vision Statement. Motion to approve Scribe
    - 8.3 Interim Audit report – for noting
    - 8.4 Motion to approve Grant Policy and application form
    - 8.5 Review of Code of Conduct
    - 8.6 Review of Standing Orders.
- 8.00
9. **Members of the Public** (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed and only if time permits further questions will be allowed. **Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson.**
- 8.30
9. **Planning**
    - 9.1 **Planning applications considered or commented upon by the Planning** **23/03547** Worrall Drive, Phase 5. Approval of Reserved Matters relating to appearance, layout, landscaping and scale pursuant to Outline Permission 15/01485/OAEA for development of 10 homes (8 new) and re-orientation of 2 homes already approved under the 3B consent with associated parking and landscaping

Lead

	<p><b>23/03344</b> Haymens Wharf, Demolish existing workshop and garage and replace with new double garage with room above.</p> <p><b>23/03475</b> 29, Gardeners Cottage, Keepers Cottage Lane. Non Material Amendment to planning permission TM/22/02052/FL To create an additional access for 29 Keepers Cottage to form two separate access points to Hall Road</p> <p><b>24/00021/PA</b> 46, High Street, Part first floor rear extension</p> <p><b>24/00124/PA</b> Keepers Lodge, Common Road. Demolition of existing buildings and the redevelopment of the Site to provide 3no. residential units 2 x 4-bedroom and 1 x 1 bedroom, with private amenity space alongside parking and other associated works</p> <p><b>9.2 <u>Planning Consent Issued:</u></b> Approved</p> <p><b>23/01854/AT</b> Unit 3 Tolhurst Close - Retrospective application for signage to front of shop</p> <p><b>9.3 <u>Planning applications refused/withdrawn:</u></b></p> <p><b>23/01847/NMA</b> Village Centre Parcel - Non-Material Amendment to planning permission TM/19/01949/FL to allow amendments to the entrance, landscaping. REFUSED</p>	
8.35pm	<p><b><u>Roads, Footpaths &amp; Lighting (RFL)</u></b></p> <p><b>10.1</b> Update from RFL</p> <p><b>10.2</b> School Cross meeting – verbal report</p> <p><b>10.3</b> Resolution to proceed with quote for traffic survey in Peters Village</p> <p><b>10.4</b> Update on mobile camera</p>	EB EB TY
8.45pm	<p><b>11. <u>Open Spaces (OS)</u></b></p> <p><b>11.1</b> Update from OS – Common Clean-up/boundary check</p> <p><b>11.2</b> Allotments</p> <p><b>11.3</b> Dog poo signs/paint update</p> <p><b>11.4</b> TMBC Waste Services – bin emptying, Clean-up Day</p> <p><b>11.5</b> Open Spaces Survey verbal update</p>	JM  DP EB EB
8.55pm	<p><b>12. <u>Village Hall (VH)</u></b></p> <p><b>12.1</b> Update on current situation – Works, Charity update</p>	
9.00pm	<p><b>13. <u>Health &amp; Safety/Risk Management - Concerns Raised</u></b></p> <p><b>13.1</b> Emergency Plan – including flood.</p> <p><b>13.2</b> Defibrillators Update</p> <p><b>13.3</b> Life Buoys</p> <p><b>13.4</b> Village Hall – Gas safety, painting</p>	EB
9.05pm	<p><b>14. <u>General Village business</u></b></p> <p><b>14.1</b> Feedback and questions to be raised at the next PPP meeting.</p> <p><b>14.2</b> Project Updates/monitoring; Adult Ed courses and Community Minibus,</p> <p><b>14.3</b> Motion to advertise Youth &amp; Community Worker post with Indeed</p> <p><b>14.4</b> Handyman</p> <p><b>14.5</b> D Day 80 event plan</p> <p><b>14.6</b> Approval to proceed with grant application and partner project to create a 'Community Group' web page</p>	
9.15pm	<p><b>15. <u>Correspondence Received –</u></b></p>	
9.20pm	<p><b>16. <u>Items from Councillors, Chairperson and Clerk for NEXT Agenda.</u></b></p>	
	<p><b>17. <u>Date of Next Meeting</u> Resolution to change meeting to <b>Tuesday 9<sup>th</sup> April</b> at the Village Hall 7.30pm (FULL COUNCIL MEETING)</b></p>	
9.30pm	<p><b>18. Close</b></p>	