

5th October 2021

Wouldham Parish Council

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 5th October 2021 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present: Cllr Bell, Cllr Marr, Cllr Parris, Cllr Savaryn, Cllr Baker, Cllr Rimmington and 3 members of public

1.	APOLOGIES: BCllr Davis, Cllr Gray	
2.	MINUTES The minutes of the Parish council meeting held on 7 th September were proposed by Cllr Parris and seconded by Cllr Savaryn to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST NONE	
5.	CO-OPTION Council members had received 2 applications for the vacancy which had been reviewed prior to the meeting. Questions raised to the attending applicants: Cllr Parris wanted to confirm with applicants that the position was non-political, Sam Buchanan confirmed that she was aware and agreed with this. Cllr Savaryn noted that on his application Stephen Moriarty stated that he was not a great joiner, so why did he want to join the PC? Mr Moriarty said that whilst picture painting is his passion, he did go to university and studied economics so felt it was his duty to offer himself in some public position. Voting took place. 4 votes to 2 votes - Samantha Buchanan was duly elected. Ms Buchanan and Clerk signed the Declaration of Acceptance of Office and Cllr Bell welcomed her to the Council. Clerk will meet with her to go through the Code of Conduct.	Clerk
6.	Members of the Public The MOP suggested and urged that if there are to be events for the Jubilee then St Johns Ambulance would need to be booked very soon. Although there may be First Aiders in the Village, it would be better to have an organisation responsible for a large event. Cllr Parris asked that the Clerk contact all groups to ask if they want to get involved and arrange a meeting. These include: Wouldham Initiative, Over 60's Club, Church, both schools, both pubs, Jellybeans and Neighbourhood Watch. The MOP also brought up the path from the Church to Winchester again. Although it has been cut, as it has been left so long it now so needs to be dug back as vegetation has established on the path. Cllr Bell commented that he had spoken to KCllr Andrew Kennedy to suggest a site meeting, but was told it was too expensive. Cllr Rimmington raised the concern that if it is a hazard KCC have a legal responsibility to address it. The cost of a site meeting and remedial works would be considerably less than a personal injury claim and associated media reactions. It was agreed that the Clerk would contact KCC again and more formally if necessary.	Clerk Clerk
5. 5.1	EXTERNAL REPORTS Borough Councillor: Received. BCllr Dalton added that further to the question of brown bins, BCllr Davis is still chasing. However, the Leader of TMBC has forwarded an email following a complaint where a resident suggested a one-off collection. His response was: 'In essence, this would mean skipping a cycle of recycling as the 6 garden waste crews would have to come from there. This means four weekly recycling collection, which would result in each household, on average, putting out much more waste per property. This would mean the lorry gets fuller quicker, which means crews interrupting their schedule to go to the tip and then drive back to where they left it.' 'However, there is a trickle of HGV drivers coming on stream and this does give us some opportunity to explore alternatives. At the moment there are not enough crews (you	

Signed _____

Date _____

5th October 2021

Wouldham Parish Council

<p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p>	<p>need 6 minimum) to reinstate the garden waste service in full, but we are working with Urbaser on other options as well.'</p> <p>Cllr Parris asked what's happening with the mounds of dirt in the field in Burham. BCllr Dalton confirmed that it was an archaeological dig prior to the application to build 58 houses being granted. Cllr Baker noted that there had been roman finds which could hold up planning.</p> <p>County Councillor: Cllr Bell noted the Newsletter from KCllr Andrew Kennedy is available on line and thanked him for the litter picker equipment which is available from Cllr Bell. Cllr Parris suggested they went in the green container for people to use. Clerk to arrange transfer.</p> <p>Police report: Report received. Cllr Bell noted that the 'crime advice' was very useful and could be put in the community magazine.</p> <p>Neighbourhood Watch Scheme: Cllr Rimmington reported that he has carried out walk-a-bouts with the PSCO and he has let residents know when they are taking place so they can speak to them regarding any concerns. In addition to the crimes reported by the PSCO, there has been an ASB complaint (party) and notification of a suspicious person 'hanging' around a flat, these have been reported. Cllr Bell presented a list of crimes for September gathered from e-watch and ones that do not appear to have been recorded. He passed on the list to Cllr Rimmington to check with licencing authority that issues have been reported.</p> <p>Community Warden. None</p>	<p>Clerk</p> <p>Cllr Rimmington</p>
<p>6.</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p>	<p>PLANNING</p> <p>Planning applications considered and commented upon by the Planning Committee: 206 High Street: BCllr Dalton advised that he has requested this application is moved to area 3 if the Council are minded to approve. Cllr Baker noted that it would be on line. BCllr Dalton noted that it could also be attended in person. Clerk to send details of objections to BCllr Dalton if it goes to area 3</p> <p>Planning consents issued:</p> <p>Planning applications refused:</p> <p>Other planning issues: Bell Lane: Have the findings of the Archaeological dig slowed down planning? BCllr Dalton will ask the question and update on time scales.</p> <p>Land at Eccles: Cllr Bell went to the 1st consultation by Trenport. The main observation/concern was how much more traffic would be generated? Some responses were difficult to understand i.e. a new road onto junction with New Court Road. BCllr Dalton said that a new junction would do away with roundabout at Bull Lane. He queried coaches to Friars and HGVs to water works going through the new estate so he would oppose shutting Bull Lane off. Trenport suggested 60% of traffic would turn right to get to the motorway instead of going along New Court Road. It was felt that this would not be the case and it would undoubtedly increase traffic through PV and Wouldham village. BCllr also noted that Alex Hill is also notorious in winter which can block the exit to the villages.</p> <p>Boundary commission: BCllr Dalton reported that the proposals are in for the new boundary. It would cover; Peters Village, Wouldham, Burham, Aylesford North, Bluebell Hill and Kits Coty. This will create the biggest ward in the whole of TMBC with 3 Borough Councillors. However, they have not included the new development which would bring the need to 4 Councillors. Cllr Parris queried whether it could be challenged as they have not taken into account the increase in houses in the area. BCllr Dalton explained that it is part of the levelling up agenda where there are 150k residents per MP. These changes mean that the number of borough councillors will be reduced from 54 to 44.</p>	<p>BCllr Dalton</p>
<p>8.</p>	<p>HIGHWAYS AND VERGES:</p> <p>Proposal to install post on Tramway: Cllr Bell explained situation regarding footpaths running through the village. There's about 7ft between the fence and lamppost so people are driving through and horses using the PROW. He has spoken to Sam Honey of PROW who confirmed that it should only be a footpath. However, only the landowner can complain. The PC could contact the owners to ask if they could complain. However, this would not solve the problem as users would just go over the scrub land. He suggested that we put signs on the lamp post as there was a</p>	

Signed _____

Date _____

5th October 2021

Wouldham Parish Council

	<p>concern that as pedestrians come around a blind corner and could encounter a car or horse. Cllr Savaryn queried ownership of pathway. Cllr Bell confirmed that the householder has responsibility even though it is a PROW. Cllr Marr noted that the triangle has now been grassed, so someone is taking responsibility. Cllr Bell noted that the fence has not been replaced, leaving the triangle open. Cllr Parris queried paved area ownership, Cllr Marr said its belonged by KCC, but it would be impractical to put a post there as there would not be sufficient width to get a double buggy through.</p> <p>It was agreed that the Clerk would write to householders to ask them to complain. Cllr Bell also proposed to put signs on the lamp post saying no vehicles and no horses. Seconded by Cllr Marr - all agreed.</p>	Clerk
9.	<p>STREET LIGHTING: Clerk presented 2 quotes presented and 1 estimate for CCTV. Cllr Bell explained there was a huge difference in price even though it was for the same work. Cllr Parris queried coverage. SR explained that it would be infra-red for car recognition and would cover the car park and play area. Clerk to contact Prism as an additional comparison. SR explained the quotes were like for like but ADT would always be more expensive. The other 2 were more local although 1 did not attend a site meeting, so there is a query against their commitment to ongoing service. He also explained that the lighting is a problem as it blurs the images. The new cameras will be able to filter out the blur.</p> <p>Cllr Marr identified another local company (TFS) as one of their engineers live in Oldfield. He will pass detail to Clerk. It was agreed that we would try to keep it local if possible</p>	Clerk Cllr Marr
10.	FOOTPATHS/PROW See item 8	
11.	ALLOTMENTS: Cllr Marr noted that there was nothing to report. Clerk confirmed that the payment from the Allotment Association included their part of the Water bill, but that she had not heard from horse's field user.	
12.	PETERS VILLAGE See item 5.4	
13.	WOULDHAM COMMON: Nothing to report	
14.	<p>VILLAGE HALL: Cllr Marr reported that he had attended a meeting where they discussed another member being put onto the committee, a change of Chair, new fees for renting hall, a cleaning company appointed at £70/week. There is also an issue regarding the garden being cleared which requires No 13's permission. Also, it was stated that the Clerk was doing a lease. The Clerk noted that this will have to be done, but there are a lot of historical issues to sort out first. There does not appear to have ever been a lease and the only one she could find say that the PC are Trustee Custodians. Cllr Parris suggested we seek legal advice, Clerk said that she had been in contact with ACRE who specialise in Village Halls who are willing to help.</p> <p>It was agreed that Sam Buchanan will represent the PC on the Committee until the re-structure in April</p>	
15.	<p>RECREATION GROUND:</p> <p>Land along the pathway. Householders are using it as access to their back gardens. Cllr Bell noted that there are now 5-6 entrances, but doesn't recall that many requests. It was agreed to draft a 'Pathway policy' to clarify what the PC will allow. Cllr Parris suggested that once the PC agree the contents it is checked for any legal connotations.</p> <p>Removal of goal posts: reason - unauthorised organised football matches have been taking place using up spaces in car park. Cllr Parris noted that she had also requested that they were removed due to the condition reported by ROSPA. Cllr Marr noted that they should be removable and suggested one is taken down. Cllr Savaryn proposed, Cllr Bell seconded. Cllr Savaryn will look at removing the one at the Knowle side. Cllr Rimmington checked on Pitchfinder to see how Wouldham is listed and it states that the contact is Knowle Road/Clerk? Clerk will look at getting it removed.</p>	Clerk Cllr Savaryn Clerk

Signed _____

Date _____

5th October 2021

Wouldham Parish Council

	<p>Area between CCVT cabin and car park – Cllr Bell proposed asking the Payback team to put the posts we have in storage in the area to stop people driving on the footpath. Cllr Savaryn seconded AMENDED: Lee Pleau put the others around the carpark so should be asked first. If he is unable to do it Payback will be asked. All agreed.</p> <p>Cllr Marr noted that the planters had been moved which could allow vehicle access to the rec. Cllr Savaryn clarified that Graham West was planning to do some more works by he would be reminded to put them back after he's finished.</p>	<p>Clerk</p> <p>Cllr Savaryn</p>
16.	<p>GENERAL VILLAGE BUSINESS:</p> <p>16.1 Discuss and approve matters for Community Magazine: Crime advice, tramway no horses/cars, 20pmh speed limit, removing old posters and Jubilee celebrations</p> <p>Devolved grounds Clerk read areas of maintenance so far but queries whether planters should be included. Cllr Marr said that the Allotment Association could maintain them once they had found a permanent home.</p> <p>Defibs: Clerk reported that there was a problem with the payment as the bank has refused it. But it has now been paid.</p> <p>Cllr Bell explained that the Bank mandate is completely out of date 3 people need to be taken off and the problem was that the mandate for the new Clerk had not been verified. Cllr Bell and the Clerk will go to the bank to sort out the mandates. Finance committee members will be added to the mandate and Terms of Reference updated.</p>	<p>Clerk</p> <p>Cllr Bell/ Clerk</p>
17.	<p>ADMINISTRATIVE AND FINANCIAL MATTERS:</p> <p>17.1 Approval of accounts signed by Finance Committee</p> <p>17.2</p> <p>AGAR Clerk stated that AGAR needs to be put on the website by 30/9 and doesn't need to be approved by the PC. She will try to bring to the September meeting if it has been signed off by then.</p> <p>Audit findings: An 'X' had been put in the wrong box. Cllr Bell explained that the Henry Peters Trust meant that it should be yes, so it was correct, but the Auditor was not aware as previous years it had been marked as 'no' and both Trustees are not on the PC. There was also a 10k discrepancy on the previous year, identified this year. This was due to an internal transfer being listed instead of being 'netted off'</p> <p>Signing off of last month's bank statement – done at the Finance Committee meeting</p> <p>Cllr Bell reminded Councillors that they need to formulate ideas for inclusion into the precept. Cllr Parris would like to look at play equipment. Clerk to pass her catalogues.</p> <p>Review of committees: Cllr Bell suggested that committees regularly to report back and that the new Terms of Reference will be more action based. He will send suggestions via-email.</p>	<p>All Clerk</p> <p>Cllr Bell</p>
18.	CORRESPONDENCE: None	
19.	DATE OF NEXT MEETING: 2/11	
20.	<p>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</p> <p>Cllr Baker reported that the black car still in car park and it should have been moved in February. Cllr Rimmington advised that there is a charity that will take it if they owner's permission, he will look into it. Clerk reported that she has completed a 'back to work' interview and reviewed the risk assessment for the Litter Picker, Liz Phillips who started back on reduced hours on 1th October.</p>	<p>Cllr Rimmington</p>
	10pm Meeting closed	

Signed _____

Date _____