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| | <p>repairs are currently made to street lights.</p> <p>Cllr Aspinall requested the street light on Oldfield Drive roundabout to be turned back on. Agreed: Cllrs agreed that the clerk should request this from KCC.</p> <p>Portal Items reported this month/still outstanding:- 146861 - Knowle Road next to notice board - JKAS010 - dayburner 133961 - linked to 17144583 - junction of Knowle Rd/Hall Rd - JHBT023, not on at night at all. Showing on portal that work was completed on 19/11/14 but reported on 9/12/14 as still not on. - more work required here. Enquiry attended but needs more work - 2/3/15</p> <p>Portal items - work completed @ 2/3/15 17144584 - outside 12 Trafalgar Close, JTFF009, on 24/7 138362 - outside 3A Hall Rd - JHBT024 - not working 138359 - Hall Road, Opposite Russet Homes cul-de-sac, JHBT025, not working 141764 - Rectory Close, opp. No 4 - JRDC003 - on 24/7 17145521 - first on LHS in Oldfield Drive, JOBO023 - casing off.</p> <p>Actions:</p> <ul style="list-style-type: none"> An email had been sent to Cllr Homewood regarding converting WPC owned street lights to LED at the same time as KCC role out their programme for this work and possible Highways funding for this work. | <p>Clerk</p> |
| <p>11.</p> | <p>HIGHWAYS AND VERGES</p> <p>A resident had sent a complaint to WPC regarding a gas van parking on KCC grass area opposite the tramway and causing damage here to the grass. Agreed: Clerk to forward the information to the KCC Highway Steward.</p> <p>Outstanding Action:</p> <ul style="list-style-type: none"> Boundary Sign on Pilgrims Way. A design was circulated Agreed: All cllrs approved the design and it was agreed the clerk should forward this to KCC for final approval and then arrange for RBL to get the sign made. Village sign - Cllr Head have provided RBL with details and we are awaiting the designs. Solar lighting would be looked at. Site meeting regarding issues in the High Street - TMBC have agreed to attend a site meeting. Contact has been made with Michael Heath, KCC regarding a site visit. He has advised that as there are not any safety critical issues her, WPC would have to look to our County Councillor for a Highways Grant to look at any issues here. Agreed: Clerk to forward information to Cllr Homewood Oldfield Drive parking issues - following on from residents concern raised last month, the Clerk had contacted the Police on the parking issues here. Agreed: this is not an issue that WPC has any powers to deal with. Concerned residents should report any vehicles that are causing an obstruction to the Police. <p>Actioned:</p> <ul style="list-style-type: none"> Response received from Kent Fire & Rescue regarding assessing the village for access for fire appliance had been circulated to cllrs. They are aware of the issues in Wouldham and are equipped to deal with this. Response sent to resident from KCC on request for signage for roundabout and further speed signs for Oldfield Drive. contact made with Kris Rigg regarding residents question on converting the grass verge opposite the Forresters Arms into parking bays. KCC do not have any funding for this. There would be permissions to be sought and cost implications for WPC plus this is a high pressure line area with fire hydrant/gas/electric services here. <p>Portal Items reported this month/still outstanding:- 138368 - vegetation/tree branches to be cleared around street light JHBT025 in Hall Road - KCC have given Trenport 28 days to clear this on 16/1/15. Enquiry is under investigation. 17143720 - blocked drain/gully at 53-57 High Street - work to be carried out this week.</p> <p>Portal items - work completed @ 2/3/15 144058 - Signage on the roundabout in Oldfield Drive direct the traffic the correct way round - KCC unable to implement as not safety critical</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |

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| | <p>144059 - Further 30mph speed signs in Oldfield Drive - KCC unable to implement as repeater signs are not permitted on this type of road under the Road Traffic Act. <i>Cllr Homewood left at 8.50pm</i></p> | |
| <p>12.</p> | <p>FOOTPATHS/PROW Cllr Head reported that the payback people had carried out work on MR1 at the weekend digging out stumps.</p> <p>Cllr Head reported on the VOV meeting on 23.2.15. It had been suggested that residents are encourage to photograph flytipping obstructing Hill Road then move to one side. Cllrs were not sure on the legal implications regarding moving flytipping. Cameras were discussed for this area and VOV are looking into this. Agreed: Flytipping should be photographed if possible, reported to TMBC or WPC but should not be moved.</p> <p>Cllr Fulwell requested that a dog bin is put on footpath MR9 as there is a persistent problem with dog poo here. Agreed: Clerk to request this from TMBC to install by the entrance to MR9 from Knowle Rd</p> <p>Outstanding Actions:</p> <ul style="list-style-type: none"> • Blocked drain on old allotment footpath. Agreed: Cllr Head will still look into this. • Hill Road - cutting back of the side vegetation. Agreed: Cllr Stone to organise the contractor. • MR6 - damaged area has been reinstated then damaged again. Agreed: Clerk to contact David Munn, PROW. <p>Actioned</p> <ul style="list-style-type: none"> • Resident reported a newly planted tree has been pull out of the ground in open space by the riverside off Trafalgar Close. This has now been replanted by TMBC. | <p>Clerk</p> <p>Cllr Head</p> <p>Cllr Stone</p> <p>Clerk</p> |
| <p>13.</p> | <p>ALLOTMENTS The allotment fence on the horse field is leaning over and needs pushing up right. Agreed: Cllr Head to investigate and report back.</p> | <p>Cllr Head</p> |
| <p>14.</p> | <p>WOULDHAM COMMON Cllr Head reported that Headland have started to burn the stumps on the common. The Clerk mentioned the TMBC national clear up day in March. Agreed: this would be too early to carry out work on the common.</p> | |
| <p>15.</p> | <p>VILLAGE HALL 15.1 Existing Hall: Report from Acting Chairman Outstanding Actions:</p> <ul style="list-style-type: none"> • new curtain track purchased and requires putting up • thresh hold on door from hall entrance to back area is rotten • drainage issue needs investigating at the rear of the hall. Clerk has written to neighbour as this may involve accessing the drain on their land. • kitchen cupboard door needs reinstating • hole at the back of the hall needs filling in • standard occupational licence agreement for the pre-school under review with Village Hall Committee <p>Agreed: above would be dealt with at the Village Hall Committee meeting in March. A resident asked if they could help out with this work. The Chairman advised that this was not permitted unless the resident had public liability insurance.</p> <p>Village Hall Constitution for new trustees Agreed: WPC agreed that the Village Hall would revert back from them being the Sole Trustees to members of the village being Trustees. It was agreed to revert back to the original village hall constitution. This also requires agreement at the next village hall Committee meeting in March.</p> <p>Actioned:</p> <ul style="list-style-type: none"> • KCC members grant form completed regarding the completion of the work on the toilet | <p>VHC</p> |

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| | <p>block.</p> <p>15.2 Village Hall Insurance: to agree on a joint insurance policy for the Wouldham Village Hall and Wouldham Parish Council when WPC are not the sole Trustees of the hall. The implications of a joint policy were discussed. Agreed: all cllrs agreed that WPC and WVH should have a joint insurance policy</p> <p>15.3 Village Hall Committee and WPC - to agree to review the level of hire charges & running costs for Wouldham Village Hall Cllr Aspinall requested that the current expenditure should be looked at to calculate day to day running costs to help provide a basis for a methodical and fair approach to the hall hire fees. This should give a clearer basis to ensure all users from community charities are charged the same, fair and lower rates. Agreed: Clerk to work out the running costs and WVC would look at the hire charges.</p> <p>15.4 Proposed New Hall: Report from Cllr Fulwell</p> <ul style="list-style-type: none"> • £427 was raised from the race night. BAM donated £50 towards this event. • lottery grant application is in the final stages. | <p>Clerk/VHC</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>16.</p> | <p>RECREATION GROUND Outstanding Actions:</p> <ul style="list-style-type: none"> • play equipment repairs - we are waiting for a price from Fawns • New seesaw - grant information and price from Fawns has been circulated. Agreed: 4 spring unit would be a better design. Clerk to investigate further • filling of car park potholes and entrance into the recreation ground from Oldfield Drive - date to be arranged. • Plastic recycling - Clerk has contacted Viridor. <p>Actioned:</p> <ul style="list-style-type: none"> • removal of the tree on the BMX track - Cllr Head confirmed this has now been removed. • abandoned boat has been removed. • letter has been sent to Shayler's showtime Amusement advising that Wouldham Recreation is not suitable for a fair ground event. | <p>Clerk</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>17.</p> | <p>ADMINISTRATIVE AND FINANCE MATTERS 17.1 Approval of accounts for payment Annual Audit - Clerk suggested WPC use an internal auditor from the approved KALC list. Agreed: clerk to investigate into the cost Financial Statement – February 2015: This had been circulated to councillors prior to the meeting. Bank Position as at 25/02/15 Current Account £100.00 Reserve Account £26,658.72 Building Society £10,310.53 Parish Council cheques signed</p> <table border="1" data-bbox="204 1458 1257 1693"> <tr><td>2969</td><td>S. Eggesden</td><td>Salary, O/T, Expenses - Feb 15</td><td></td></tr> <tr><td>2970</td><td>F. Rance</td><td>Salary - Feb 15</td><td></td></tr> <tr><td>2971</td><td>E.ON</td><td>Unmetered street lighting</td><td>18.62</td></tr> <tr><td>2972</td><td>Wouldham Village Hall</td><td>Hall Hire</td><td>44.00</td></tr> <tr><td>2973</td><td>W&B Church Fund</td><td>Parish Mag donation</td><td>50.00</td></tr> <tr><td>2974</td><td>Staples</td><td>Stationary</td><td>73.03</td></tr> <tr><td>2975</td><td>KALC</td><td>New book/local councils explained</td><td>18.71</td></tr> </table> <p>Income received</p> <table border="1" data-bbox="204 1727 1257 1798"> <tr><td>30/01/15</td><td>Natwest</td><td>Interest</td><td>1.20</td></tr> <tr><td>13/2/15</td><td>TMBC</td><td>CEF grant</td><td>2171.35</td></tr> </table> <p>Village Hall cheques for signing</p> <table border="1" data-bbox="204 1827 1257 1962"> <tr><td>100816</td><td>Maid 4 cleaning</td><td>Cleaning - feb 15</td><td>134.00</td></tr> <tr><td>100817</td><td>EDF Energy</td><td>Electricity Bill - replacement chq</td><td>288.25</td></tr> <tr><td>100818</td><td>KCC</td><td>Hall supplies</td><td>65.45</td></tr> <tr><td>100819</td><td>ACRE</td><td>Membership - 2015-16</td><td>35.00</td></tr> </table> | 2969 | S. Eggesden | Salary, O/T, Expenses - Feb 15 | | 2970 | F. Rance | Salary - Feb 15 | | 2971 | E.ON | Unmetered street lighting | 18.62 | 2972 | Wouldham Village Hall | Hall Hire | 44.00 | 2973 | W&B Church Fund | Parish Mag donation | 50.00 | 2974 | Staples | Stationary | 73.03 | 2975 | KALC | New book/local councils explained | 18.71 | 30/01/15 | Natwest | Interest | 1.20 | 13/2/15 | TMBC | CEF grant | 2171.35 | 100816 | Maid 4 cleaning | Cleaning - feb 15 | 134.00 | 100817 | EDF Energy | Electricity Bill - replacement chq | 288.25 | 100818 | KCC | Hall supplies | 65.45 | 100819 | ACRE | Membership - 2015-16 | 35.00 | <p>Clerk</p> |
| 2969 | S. Eggesden | Salary, O/T, Expenses - Feb 15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2970 | F. Rance | Salary - Feb 15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2971 | E.ON | Unmetered street lighting | 18.62 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2972 | Wouldham Village Hall | Hall Hire | 44.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2973 | W&B Church Fund | Parish Mag donation | 50.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2974 | Staples | Stationary | 73.03 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2975 | KALC | New book/local councils explained | 18.71 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 13/2/15 | TMBC | CEF grant | 2171.35 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100816 | Maid 4 cleaning | Cleaning - feb 15 | 134.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 100818 | KCC | Hall supplies | 65.45 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100819 | ACRE | Membership - 2015-16 | 35.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

