

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING  
TUESDAY 7TH JULY 2015 AT 7.30PM  
WOULDHAM VILLAGE HALL**

Present: Cllr J. Head (Chairman)  
Cllrs T. Fulwell, G. Goode, D. Parris, A. Marr, D. Adams, R. Fitzwater  
In Attendance: Mrs N Grimes (Clerk)  
Borough Cllr D Davis,  
12 Members of the Public

		<b>ACTION</b>
<b>1.</b>	<p><b>APOLOGIES</b> There were apologies from Cllrs Aspinall, Borough Cllr Dalton and PCSO Jo-Anne</p>	
<b>2.</b>	<p><b>MINUTES</b> The minutes of the Parish Council meeting held on the 02/06/15 were proposed by Cllr Fulwell and seconded by Cllr Parris to be a true record of proceedings. It was <b>agreed</b> by all other councillors that the minutes were to be signed by the Chairman.</p>	
<b>3.</b>	<p><b>MATTERS ARISING FROM THE MINUTES</b> Members <b>agreed</b> that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.</p>	
<b>4.</b>	<p><b>DECLARATIONS OF INTEREST</b> Cllr Head declared an interest in any ground maintenance issues. Cllr Fitzwater declared an interest in the surgery in Burham. There were no other declarations. Any declarations that Councillors became aware of which were relevant to this meeting should be declared, as appropriate, throughout the meeting.</p>	
<b>5.</b>	<p><b>EXTERNAL REPORTS</b> <b>5.1 Borough Councillors:</b> A report had been circulated. RE: Medical accommodation to be set up at PV, Cllr Fitzwater wonders if GP's in the area have been spoken to about using Burham surgery as a centre for the area as a surgery in PV may not be large enough to provide all the services necessary. BCllr Davis confirms only land is provided, whether or not it is used is for the community to decide. Cllr Fitzwater to look at detailed plans.  RE: Parking controls. Cllr Goode wondered what that meant in reality, BCllr Davis replied if WPC wanted parking enforcement then the Borough Councillors can request it but there is the chance that many cars in the village will be booked. Enforcers deal with illegal parking, the Police deal with obstructions. The Chair requested enforcers to come and to find out how often they come. CLERK TO WRITE TO POLICE CONSTABLE TO REQUEST POLICE IN THE EVENING. BCllr Davis to let Clerk know names of police Inspector who covers T&amp;M. area.  RE: S106 contribution to infrastructure. Cllr Fulwell thinks WPC should ask for more from Trenport for infrastructure. BCllr Davis says the S106 was agreed in 2006 when parking was not such a problem and cannot now be altered. MOP mentioned that in 2006 it was assumed only buses would come through Wouldham. Cllr Fulwell says it is being amended now but not for parking issues and now would be a good time to ask for help with Wouldham's roads. BCllr Davis says he will raise it with Trenport but not to expect a positive reply.</p>	<p style="text-align: center;"><b>Cllr Fitzwater</b></p> <p style="text-align: center;"><b>Clerk</b></p>

Signed \_\_\_\_\_ Dated \_\_\_\_\_

BCLr Davis says the S106 is specifically for benefits for PV, parking in Wouldham would not be nor would a Village Hall in Wouldham. Roads have been improved on the south side to enable heavy engineering lorries and goods to be transported for the new bridge. Cllr Fitzwater asked is the money for S106 handed over to the Borough Council who decide what to do with it? BCLr Davis replied that at the meeting next week he will find out if the money put aside for the bus routes can be used for parking in Wouldham.

**5.2 County Councillor:**

No report received this month.

**5.3 Police Report:** no report received this month.

**New crimes reported – 15/5/15-5/7/15**

Theft from motor vehicle in Wouldham High St. Sat nav stolen

Attempted theft of powered jet wash from BAM site. Offenders made off when disturbed by security and jet wash recovered.

Theft from motor vehicle in Car Park, £25 diesel syphoned from vehicle.

Cllr Parris adds car window smashed, Cllr Head reiterated that it is important crimes are reported for the statistics.

**5.4 Neighbourhood Watch Scheme:**

No report received this month

**5.5 Youth Club:**

No report received this month

<p><b>6.</b></p>	<p><b>PLANNING</b>  <b>6.1 Planning applications considered and commented upon by the Planning Committee:</b></p> <p>TM/15/00998/RM. PV Phase 2 Reserve. Cllr GG has written a response from WPC which was emailed to TMBC 7/7/15 and posted 8/7/15. 4 MOP requested the response. CLERK TO EMAIL. Cllr GG explains that a new Environmental statement had to be written as the old one was out of date, this included buses and traffic predictions. The whole of the application is on the website.</p> <p>TM/15/01870/LB Starkey Castle. There were no comments except to say that experts have agreed the windows are sympathetic.</p> <p>New Application:          TM/15/02034/FL High Street Wouldham. Demolition of side extension and erection of 2 storey , 2 bedroom house. Cllr DA took plans and will forward to Cllr TF, Cllr Head to ask for extension if plans need to be discussed at length.</p> <p><b>6.2 Planning consents issued:</b> No consents issued this month.</p> <p><b>6.3 Planning applications refused:</b> None</p> <p><b>6.4 Other Planning Issues:</b> None</p> <p><b>Outstanding Actions</b></p> <p>Clerk to email Trenport to ask why there is an access road from the Northern Distribution Road into the field. Cllr Head to discuss with clerk exactly where this is.</p>	<p><b>Clerk</b></p>
<p><b>7.</b></p>	<p><b>PETERS VILLAGE</b></p> <p>Changes to S106 which have been discussed at length</p> <p>Nothing new has been reported.</p>	
<p><b>8.</b></p>	<p><b>MEMBERS OF THE PUBLIC (MOP)</b></p> <p>MOP raised the topic of parking restrictions. Says there is a lot of talk about restrictions but not so much about the detail such as disabled parking etc.</p> <p>A major cause for concern is cars parking on the pavements, have asked if the Police Mobile unit (12-1pm) can come at a different time (evenings) or weekends. The PCSO does not have power to do anything. Stickers on windscreens were discussed.</p> <p>MOP: is the rumour that the buses are to stop running next week true? Cllr Head replied 'no' and that this will all be discussed at the meeting on 15/7 between Arriva, KCC and WPC. Until then we can only assume that some restrictions will be necessary in order for Arriva to keep the buses running.</p> <p>MOP : There are 2 vans and a car park in Hall Road with men asleep in them, they are making the elderly residents nervous. The paramedics have had to park over the road and walk over. They arrive about 7pm and leave at 6am. They must work locally. CLERK TO ASK PCSO TO CHECK THEM OUT.          If they work on PV Cllr Fulwell to ask Rex at BAM if they are his people.</p>	<p><b>Clerk</b></p>



<p>Cllr Fitzwater believes a strip of land fenced off by someone has a 'right to ramble', will look for rules and send to Cllr Head.</p> <p>Cllr Parris says if anyone sees a problem with the Highway they can email her, all the contact numbers to be put on new Facebook page.</p> <p>Cllr Goode reports drains need unblocking at Gores Farm and Brambletree Cottages, CLERK TO EMAIL MEDWAY COUNCIL.</p> <p><b>ROADWORKS PLANNED:</b>                  24<sup>TH</sup> August 2015 road works between Ferry Lane and Portman Road to deal with drain repair, water meters have been the cause as drain is not good enough, a 2 inch pipe just ends up in a garden instead of the main drain. This is not to improve the camber of the road but the whole of the road will be re tarmacked.                  Cllr Fulwell to arrange for part of the car park to be sectioned off so plainings can be used to fill the holes.                  Water board to leaflet residents but WPC to inform residents about the car park.</p> <p>BCLlr Davis reminds everyone that they can report flooding to TMBC themselves</p> <p><b>10.2 BUSES and PARKING CONCERNS</b></p> <p>Arriva are threatening to stop buses running through Wouldham because of the cars parked along the High Street. After the meeting to be held on 15/7 WPC will know what has to be done to keep the buses running. Cllr Head states there is always a price to pay for this to happen and the price is probably parking restrictions.</p> <p>It was thought that Arriva had a legal obligation to provide buses for the village but KCC only pay for the services for the schools, if necessary Arriva need only run these 2 daily services.</p> <p>MOP, there has not been a problem with buses hitting anything for 12 months then a spate of accidents, what has changed. All agreed smaller buses were required but Arriva have said not cost effective.</p> <p>BCLlr Davis to find out if the £327K allocated to PV for buses could some of it be used to help Wouldham? PV buses are to come every half hour which means they will have to come through Wouldham meaning better services but only if parking can be sorted out.</p> <p>WPC are clear they want a bus service to come down the High St.</p> <p><b>PARKING</b></p> <p>Cllr Fitzwater discussed ideas for building garages and tarmacking the car park, suggesting residents can rent spaces and garages. WPC to look at the financial implications.                  Rear access road for the High St, was not universally supported. (only 15% of those asked)                  Costly to join access road to back gardens because of the drop.</p> <p>MOP, if garages built there won't be enough parking especially when function in the village, more will be known after meeting on 15/7 but all permutations must be looked at including increasing the size of the car park.</p>	<p><b>Cllr Fitzwater</b></p> <p><b>Clerk</b></p> <p><b>BCLlr Davis</b></p>
---	--

	<p>Cllr Fulwell said that the council want the minimum amount of double yellow lines possible to allow for the buses but that where there are already yellow lines they should be enforced, can some consideration be given to Special Constables enforcement? Also, WPC have to find as many places to park in the Village as they can, consideration given to the Car Park, the car park behind the Foresters, the area of land behind the Church Etc.</p>	
<b>11.</b>	<p><b>FOOTPATHS/PROW</b> <b>Outstanding Action</b></p> <p>E mail from PROW to confirm the handrail is to be replaced on the steps ref FR179</p>	
<b>12.</b>	<p><b>ALLOTMENTS</b> Nothing to report.</p>	
<b>13.</b>	<p><b>WOULDHAM COMMON</b> Nothing to report</p>	
<b>14.</b>	<p><b>VILLAGE HALL</b> <b>14.1 Existing Hall:</b></p> <p>There have been some complaints about the cleaner in the hall, Cllr Head requested it be brought up at the AGM. There was also a complaint about lack of supplies, Cllr Aspinall has had to buy toilet rolls and soap. Cllr Adams to sort out</p> <p><b>14.2 Proposed New Hall:</b></p> <p>New costing's are required, Cllr Fulwell to have new plans drawn up, these will not be costly. They cannot be changed too much because of the figure given to the National Lottery fund.</p> <p>Cllr Goode wonders where parking for the new hall would be as the car park is already full of cars.</p>	<p><b>Cllr Adams</b></p> <p><b>Cllr Fulwell</b></p>
<b>15.</b>	<p><b>RECREATION GROUND</b> <b>15.1 –</b> <b>Village Fun Day</b></p> <p>Cllr Parris reports on plans for Fun Day. 2 meetings have occurred. The Dog Show starts at 10am, they want the gates opened at 7am and will be gone by 3.30pm. The Fun Day will be 12-6pm. A couple of teams have put their names down for the knockout, Carl Fitter has said he will lend equipment. Discussion on coconut shie, it was agreed by the council to purchase 3 shies at £59.99 each, CLERK TO ORDER.</p>	<p><b>Clerk</b></p>

	<p>Discussion on Portaloos, CLERK TO LOOK INTO COSTS, otherwise the Village Hall can be opened for toilets.                  Cllr Goode suggested there should be a budget, requirements are balloons, prizes for some games, cup/medals. Cllr Parris says no more that £100. The Fun Day is not so much for fundraising as getting the Village together. The Dog Show should bring 15 stalls with it.</p> <p>The plastic recycling bin WPC thought had been offered has been withdrawn, costs are £7K for one to be placed and emptied for a year.</p>																											
<p><b>16.</b></p>	<p><b>ADMINISTRATIVE AND FINANCE MATTERS</b>  <b>16.1 Approval of accounts for payment</b></p> <p>Due to new Clerk, accounts not seen this month. However, figures are:</p> <p><b>Financial Statement – July 2015:</b>  <b>Bank Position as at 22/06/15</b></p> <table border="0"> <tr> <td>Current Account</td> <td>£100.00</td> </tr> <tr> <td>Reserve Account</td> <td>£39069.33</td> </tr> <tr> <td>Building Society</td> <td>£10,323.52</td> </tr> </table> <p>Parish Council cheques signed</p> <table border="0"> <tr> <td>3002</td> <td>SE Water</td> <td>Water bill</td> <td>£326.08</td> </tr> <tr> <td>3003</td> <td>K Aspinall</td> <td>Printing of NHW posters</td> <td>£48.00</td> </tr> <tr> <td>3004</td> <td>Staples</td> <td>Stationary</td> <td>£34.98</td> </tr> <tr> <td>3005</td> <td>E On</td> <td>Electriciry</td> <td>£21.99</td> </tr> <tr> <td>3006</td> <td>F. Rance</td> <td></td> <td>£180.33</td> </tr> </table> <p>WPC gave authorisation proposed by Cllr Head to use Arkadia for PAYE.</p> <p>Clerks contract to be signed and payments to be arranged by Arkadia</p> <p>Cllr Head and Clerk request WPC start using on line banking, to be discussed Cheques are signed by Cllrs Adams and Fulwell.</p> <p>Cllrs Head and Fulwell to sign banking forms for change of signatories.</p> <p><b>Income received None</b></p> <p><b>16.2 Items for the Church Newsletter:</b></p> <p>Clerk to take this over, no newsletter in August, deadline is 10/8/15</p> <p>CLERK TO EMAIL COUNCILLORS FOR ITEMS FOR CHURCH NEWS.</p> <p>Some items to be mentioned:                  The bus situation and all that has been discussed. Wait for decision of meeting on 15/7</p>	Current Account	£100.00	Reserve Account	£39069.33	Building Society	£10,323.52	3002	SE Water	Water bill	£326.08	3003	K Aspinall	Printing of NHW posters	£48.00	3004	Staples	Stationary	£34.98	3005	E On	Electriciry	£21.99	3006	F. Rance		£180.33	
Current Account	£100.00																											
Reserve Account	£39069.33																											
Building Society	£10,323.52																											
3002	SE Water	Water bill	£326.08																									
3003	K Aspinall	Printing of NHW posters	£48.00																									
3004	Staples	Stationary	£34.98																									
3005	E On	Electriciry	£21.99																									
3006	F. Rance		£180.33																									

	People not cleaning up after their dogs. Make sure they are watching them at all times.	
<b>17.</b>	<p><b>CORRESPONDENCE LIST</b>  <b>List of Correspondence received</b></p> <p>1. Request from Maidstone Tempests FC to use Knowle Road football pitch. Request denied as already being used and possible return of a Wouldham FC. CLERK TO REPLY.</p>	<b>Clerk</b>
<b>18.</b>	<p><b>DATE OF THE NEXT MEETING</b>  The next Parish Council meeting will be held on September 1<sup>st</sup> 2015</p>	
<b>19.</b>	<p><b>QUESTIONS FROM COUNCILLORS, CHAIRMAN AND CLERK/FUTURE AGENDA ITEMS</b>  Proposal to extend the meeting agreed by Cllrs Head and Adams</p> <p>Cllr Fitzwater has had a complaint against him from K Churcher, has had a lot of correspondence regarding it.</p> <p>A comment was made that the Hedge Cutter drives too fast and does a bad job.</p> <p>The meeting closed at 10.05pm.</p>	