

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING  
TUESDAY 6<sup>th</sup> December 2016 AT 7.30PM  
WOULDHAM VILLAGE HALL**

Present: Cllr Jenny Head Cllr Roger Fitzwater Cllr Dave Adams, Cllr Tim Fulwell Cllr Martin Jukes Cllr Andy Marr Cllr Gill Goode Cllr Parris BClr Roger Dalton BClr Dave Davis

1.	<b>APOLOGIES</b> CCllr Peter Homewood	
2.	<b>MINUTES</b> The minutes of the Parish council meeting held on the 1/11/2016 were proposed by Cllr Adams and seconded by Cllr Parris to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.	
3.	<b>MATTERS ARISING FROM MINUTES</b> Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	<b>DECLARATIONS OF INTEREST</b> Cllr Head Grounds maintenance	
5. 5.1  5.2 5.3  5.4  5.5	<b>EXTERNAL REPORTS</b> <b>Borough Councillor:</b> Approx 700 Arriva leaflets were delivered to the village, most have been delivered. We have 11 tickets available for Arriva buses free day travel pass. Would suggest they go to people without bus passes. Suggestions on how to give them away. <b>County Councillor: None</b> <b>Police report:</b> Crime figures received, there has been a spate of crime in village, Discovery stolen was recovered. Residents must still report any crimes. Crime stoppers number to go on website. There are 2 cars parked in the car park that are sorned, chase PCSO to have a word with the owners. BClr Dalton advises there is nothing the council can do to stop it. <b>NHW</b> Cllr Marr has spoken to some of the previous volunteers. There is now more interest due to car crime .FB has taken over to some extent but not everyone is on KWC. Will try again in New Year. <b>Youth Club:</b> Cllr Marr to continue to contact KCC who did not know CATS were finishing or where Wouldham was. Youth club still have £83 in account.	Clerk
6. 6.1  6.2  6.3	<b>PLANNING</b> <b>Planning applications considered and commented upon by the Planning Committee</b> 16/03026/CAN Rochester Airport. No comments <b>Planning consents issued:</b> 16/02780/FL   Status: Approved   Case Type: Planning Application 490 Pilgrims Way 16/02326/RM   Status: Approved   Case Type: Planning Application Peters Village Phase 3 45 units <b>Planning applications refused: None</b>	

Name \_\_\_\_\_

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6.4	<p><b>Other planning issues:</b> School Farm. Council saw email from Hilary Johnson and are now waiting for TMBC to contact us.</p>	
7.	<p><b>PETERS VILLAGE</b> Lifebuoys and ladders. Trenport have agreed to put lifebuoys and ladders on the riverside but want WPC to agree to replace them if they are lost or vandalised. Headland submits monthly report on other lifebuoys and they rarely go missing. Cllr Fulwell proposes we agree to replace them, Cllr Parris seconds. <b>All Agree.</b> Clerk to inform Shirley Boards. Litter bins still overflowing on walkway, there are bags of poo on the ground. Inform Shirley Boards Cllr Jukes asks to review position on the riverside fencing as concerned they are dangerous for dogs and children Burnt out car still in gully. Bring to Trenports attention. Welcome leaflets. Waiting to hear from Bellway. Bellway do not react to questions and comments like BAM did.</p>	Clerk
8.	<p><b>MEMBERS OF PUBLIC</b> No attendance</p>	
9.	<p><b>STREET LIGHTING:</b> Cllr Head suggested to KCC that the PC could pay for the electricity to keep the lights on all night in Oldfield Drive. KCC have said it would cost £1118 to replace the photo cells(timers). All agree to keep chasing KCC to put in the LED sooner. Many roads still not converted. Contact Richard Emmett again to get update. Light still out on traffic calming. Chase again.</p>	clerk
10.	<p><b>HIGHWAYS AND VERGES:</b> Cllr Head has been contacted by Beverley Horn TMBC. She has suggested that WPC consider making Hill Road a restricted by-way. Discussion on putting in bollards to prevent vehicular access and a gate on the common. Cllr Adams objects. He feels that either side of these barriers would become a new tipping ground. This week 5 vehicles have been torched and the Forestry gates have been ripped apart. Budget problems at TMBC are not WPC's problem. There is a fear that if this was made restricted PROW would use as an excuse not to cut back the hedges. Cllr Goode suggests if there is any money available for work on Hill Rd it should be used to prevent the stones washing down when it rains. BCllr Davis says that a unit run by an ex policeman used to be used to track down fly tippers and wonders if that unit still exists. This is a historical problem due to our closeness to the Medway Towns. All agree that TMBC should uphold their duties and clear the fly tipping. Suggest CCTV to be a good way of prevention. Discussion on workmen not being able to use the Council tips without expensive certificates and licenses. This is Government policy. Ask TMBC how much they spent on clearing fly tipping last year v. how much they made at the tips. Is this plan cost effective.  Cllr Goode would like WPC to liaise with Medway Council on road signing in Rochester, to discourage HGV's from turning down Priestfields and through Borstal into Wouldham, liaise with Cllr Goode to make suggestions.</p>	Clerk  Clerk  Clerk

Name \_\_\_\_\_

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11.	<b>FOOTPATHS/PROW:</b> W/C 12 <sup>th</sup> Dec. Church to nursing home should be cut. Ask Gores when they will be hedge cutting.	clerk
12.	<b>ALLOTMENTS:</b> .	
13.	<b>WOULDHAM COMMON:</b>	
14. 14.1 14.2	<b>VILLAGE HALL:</b> <b>Existing Hall:</b> Cllr Fulwell to arrange meeting. <b>New hall:</b> 2 builders have been chased for quotes for a new hall. Cllr Head requests a cut-off date for delivery of lottery bid of 31.12.16 but Cllr Fulwell has to wait for the costings. Clerk to give Ali Smith last years council figures.	clerk
15.	<b>RECREATION GROUND:</b> <b>Discussion on devolving Grounds Maintenance from KCC and PROW.</b> Although the service from KCC is not good at least we have a long term agreement and we can ask for extra cuts if needed. Difficulty in getting recommendations of other Companies and getting Companies that are TMBC/KCC approved for a good price. Will discuss again next year. Cllr Goode proposes we use KCC for one more year. Cllr Fulwell seconds. Votes 7 for Cllr Head abstains. <b>CCTV.</b> Cabinet delivered, base is in, waiting for it to go off, once cabinet in, contact UK power, Eon ready to go. Meeting with Sonic. Quote is £2209.52 + VAT for 2 cameras on lamp post and 3 above the cabin. Cllr Parris proposes and Cllr Goode seconds that we agree to the quote from Sonic. All agree , clerk to inform him. Discussion on all the work that John Head does? Cllr Parris proposes we pay for all the work he is doing towards the CCTV. Can it come from CCTV budget?	clerk
16. 16.1	<b>ADMINISTRATIVE AND FINANCIAL MATTERS:</b> <b>Approval of accounts:</b> Cllr Adams and Cllr Fulwell sign cheques. <b>Donation to Porchlight.</b> Many worthwhile charities, would rather contribute to one closer to home. <b>All agree</b> to pay HMRC by BACS <b>All agree</b> to transfer £20 000 from current account to Building Society.	
17.	<b>CORRESPONDENCE:</b> Ali Smith. Request for minutes saying there is not a right of way through Wouldham Court. Check with TMBC if it is a right of way. Trenport 9/11/16 Re: Extra land for parking in village Tracey Crouch 7/11/16 Looking into concerns about 155 HMRC 21/11/16 Requesting payment by BACS	
18.	<b>DATE OF NEXT MEETING:</b> <b>3<sup>rd</sup> January 2016</b>	
19.	<b>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</b> <b>Cllr Parris:</b> Christmas tree lights. As not sure if we will be getting power to the village sign soon enough, purchase some battery lights for tree. Put question on KWC to put shelving in to telephone box.	clerk

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	<p>Flowers in tubs look lovely, resident offered to strimmer back the weeds and nettles around the tubs.</p> <p><b>Cllr Fitzwater:</b> Can we have someone famous to turn on lights.                  Suggestions Sid and Mary. Official opening.</p> <p><b>Cllr Jukes</b> Precept meeting 7.30, AGM 7pm</p> <p>Fencing posts dumped on Tramway.</p> <p>Entrance to nursing home viewed some near misses, ask to put mirrors up.</p> <p>School, can they make decorations for the tree? It is a bit late, organise for next year.</p> <p><b>Cllr Head.</b> Meeting of finance committee will be one day next week.</p> <p><b>Meeting ends 9.15</b></p>	<p>clerk</p>
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<b>Wouldham Parish Council- cashflow to end of financial year 2016-2017</b>					
<b>For December</b>					
<b>Bank Account Balance as at 30th November</b>					£43,351.70
<b>Current account Nat West (PC)</b>				£ 41,785.85	
<b>Savings account Nationwide</b>				£ 10,362.21	
<b>Monies belonging to Youth Club</b>				£ 83.00	
<b>Monies belonging to Fun Day (incl 2016 budget)</b>				£ 1,482.85	
				-£ 168.33	
<b>Receipts paid in November</b>					
BACS	S Albert Field rent			£ 250.00	
BACS	VAT return			£ 877.99	
BACS	TMBC S136			£ 1,586.50	
					£ 2,714.49
<b>Payments cleared up to 30/11/16</b>					
01/11/2016	SO	F Rance	Litter duties	£ 199.80	
15/11/2016	BACS	MCL	GRP kiosk	£ 1,050.00	
02/11/2016	BACS	UK Power networks		£ 1,548.00	
03/11/2016		3104 KALC	Finance conf	£ 72.00	
11/11/2016		3108 G Goode	bulbs	£ 36.71	
17/11/2016		3113 Headland	ground clearance	£ 150.00	
17/11/2016		3114 Headland	ground maintenance	£ 2,280.00	
04/11/2016		3115 N Grimes	storage shelving	£ 143.95	
04/11/2016		3116 N Grimes	Salary & expenses	£ 1,073.10	
09/11/2016		3117 PKF	Auditor	£ 240.00	
22/11/2016	DD	E On	Street lights	£ 25.54	
					£ 6,819.10
<b>Payments to be approved December meeting</b>					
	3118	N Grimes	Data protection registration	£ 35.00	
	3119	CANCELLED		£ 50.99	
	3120	D Buckett	Auditor	£ 337.80	
	3121	Staples	Stationary	£ 27.16	
	3122	N Grimes	Salary & expenses	£ 1,090.20	
	3123	Four Jays	Fun Day toilets	£ 202.00	
SO		F Rance	Litter duties	£ 199.80	
DD		E On	street lights	£ 25.00	
	3124	N Grimes	Christmas gratuity	£ 200.00	
	3125	F Rance	Christmas gratuity	£ 50.00	
	3126	TRANSFER OF FUNDS		£ 20,000.00	
	3127	N Grimes	Xmas tree and decorations	£ 169.58	
	3128	A Marr	bulbs	£ 50.99	
	3129	RBL	Wreath for Remembrance	£ 100.00	
	3130	Medway Inn	Xmas drinks	£ 132.90	
					£ 22,671.42
Estimated balance carried forward to January 2016					
<b>Current account Nat West</b>				£ 20,680.28	
<b>Savings account Nationwide</b>				£ 30,362.21	
Name				Date	£51,042.49