

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 3rd October 2017 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present: Cllr Head, Cllr Parris, Cllr Goode, Cllr Adams, Cllr Jukes, Cllr Fulwell, Cllr Marr, BClIr Davis, BClIr Dalton Clerk Nicky Grimes

1 Member of public

1.	APOLOGIES CCllr Homewood	
2.	MINUTES The minutes of the Parish council meeting held on the 5/09/2017 were proposed by Cllr Parris and seconded by Cllr Jukes to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda. Clerk reads out matters arising from September meeting. Discussion on moving the recycling bins, meeting to be held on 12/10	
4.	DECLARATIONS OF INTEREST Cllr Head Grounds maintenance	
5. 5.1 5.2 5.3 5.4 5.5	EXTERNAL REPORTS Borough Councillor: Very quiet month, PC have draft notes from 3 Village meeting. Bus complaints system to be set up and run by clerks. Do Burham want an HGV limit? Only Wouldham have raised it with KCC, Wouldham would like it to go to New Court Road so want to know if Burham PC want to join in with that? BClIr Dalton asks Cllr Fulwell to put it in writing to Burham and Aylesford. County Councillor: Police report: Wouldham Road. Smashed windows of a car in lay by. Neighbourhood Watch Scheme: Clerk to chase E Watch again to send to Cllr Marr Youth Club: Trying to organize Youth Club outing and a day out to Margate in the spring. 31 registered members.	Clerk (1) Both clerks agree to put on agenda Clerk (2) Have put poster in bus shelters Clerk (3) Cllr Marr now Receiving EWatch
6. 6.1 6.2 6.3 6.4	PLANNING Planning applications considered and commented upon by the Planning Committee Planning consents issued: Ref. No: 17/02037/FL Status: Approved 12 Trafalgar Close. Side extension Ref. No: 17/02084/FL Status: Approved 91 Oldfield Drive. Side extension Ref. No: 17/01956/FL Status: Approved 3 Heron Place side extension Planning applications refused: None Other planning issues: Ref. No: 17/02083/LDP Status: Pending Decision Portacabin on the school grounds	

Signed _____

Date _____

7.	PETERS VILLAGE Vandalism all been reported and Trenport are looking into it.	
8.	MEMBERS OF PUBLIC Ken Savage: Hedgerow on the greenway at Hall Road? It is going to be removed and left. Concerned that school children cycling will have to ride over the junction for the drop in zone. Cllr Goode explains where the entrance for the children is. Write to KCC to asking about site lines. Cllr Parris concerned about the lighting and the trees on the Greenway. Ask about crossing across the Rec. All agree the design of the school is not good for this area, idea for trees across the field to hide view from the Rec. (already in planning) 2 lights not been converted from Walter Burke, will let clerk know the reference numbers to report.	Clerk (4) Reply rec'd and Forwarded 16/10 Clerk (5) Reply rec'd and forwarded 18/10
9.	STREET LIGHTING: To find out if the light in Castle St is working, it has recently been repaired,	
10.	HIGHWAYS AND VERGES: Ask Kris Rigg when the road to the nursing home will be cut. Clerk passes round questionnaire from KCC Cllr Parris mentions the drain covers in High St. Meeting on 15/11 with Trenport to discuss traffic problems. Asks whether to invite Tracey Crouch. Cllr Goode discusses what we are going to propose to Trenport. Cllr Parris to produce a presentation pack to include all options. Cllr Fulwell. Shall we agree on putting forward a couple of suggestions to the Village to find out if they are happy with the suggested solutions? Cllr Jukes says we should avoid any more housing at all costs as this was work that should have been carried out when PV was up for planning. Should involve Medway as Borstal are also suffering. Put the TRO being used in Detling on Agenda November meeting. Cllr Goode to write article in the Parish Magazine explaining the options. Can clerk put everything on the PC website as things progress?	Clerk (6) Kris Rigg to contact landowner Clerk (7) Reply rec'd 9/10 used their KCC officer
11.	FOOTPATHS/PROW: Footpath along High St has sunk being a trip hazard. Ask Kris who did the work. Black Robin gate still off. Undergrowth has made it virtually unusable. Farmer has confirmed hedge cutting will be done late October. Ask pay back to clear FP9	Clerk(8) Payback completed
12.	ALLOTMENTS: Path has been cut along the allotments, the weeds hanging off the fence will bring the fence down. Cllr Marr to bring to Association attention. Sarah Albert to be asked to cut down the weeds or vacate the field so we can.	Clerk (9) Spoke to Sarah to agree a time
13.	WOULDHAM COMMON: Cllr's Goode and Fulwell recently did a litter pick John Head to cut grass soon. Can we get battery CCTV for the Common? Is this legal and evidence admitted? Thinks approx. £150. VOTE: Cllr Fulwell proposes Cllr Jukes seconds If the camera is less than £150 can we go ahead and buy it?	Clerk (10) Have sourced camera and rules and regs

Signed _____

Date _____

	All agree.	
14.	VILLAGE HALL:	
14.1	Existing Hall: Electric completed in 2 weeks. Water bill has been finalized with a £3000 reduction. Waste water similar. Meeting on October 10 th . Cllr Head and Cllr Jukes have offered to be a trustee of the VH to make a quorum, stepping back when other trustees come forward.	
14.2	New Hall: Waiting for drawings, have said they will be sent next week. As soon as it has been sent it will be shown to the village. Cllr Fulwell is going to the Funding Fair.	
15.	RECREATION GROUND: Discussion on using John Head for work in the village, he has a schedule of work already but for work over and above we should get a costing and he should be paid for the work and the materials used. VOTE: Proposer Cllr Fulwell second Cllr Parris For John Head to send invoices to the PC for work completed All agree Can we ask dog warden to come and put flags out on dog poo?. Scalpings on car park, are we going to put them out soon? Ask pay back people. Ask John Head if he can use his mini digger to complete. Bollards; Bollards cost circa £5000. Installation £1200. Can PC agree to pay for installation and we will get grants for the bollards. When asking for grants will quote including VAT then use that plus a smaller amount. All agree Footballers have moved cabin. Clerk to chase up strimming and filling in the holes. Should use someone with insurance working in the car park. Have to have workers who are legal and proper. Shall we put a mirror for Ferry Lane? Make sure somewhere to put it and agree by email.	Clerk (11)Form sent and completed Clerk (12)No response from dog warden Clerk (13)Mirror purchased
16.	ADMINISTRATIVE AND FINANCIAL MATTERS:	
16.1	Approval of accounts: Cllr Adams and Cllr Fulwell agree to BACS payments.	
16.2	Discuss and approve matters for Parish Magazine: Bus complaints , Cllr Goode to do page of traffic options, money raised for Youth Club and Fun Day Cllr Jukes, Dog poo flags,	
17.	CORRESPONDENCE: KALC. Has everyone looked at Parish Charter?	
18.	DATE OF NEXT MEETING: November 7th 2017	
19.	QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK: Cllr Parris. Clerk received £160 for Fun Day funds. Riverside monitoring, when will this finish? Ask Robert Styles. Can we contact Amey for results of latest survey. Parking on Rectory pavements. Is there anything that can be done? Can we ask PCSO to come round. A previous PCSO used to put stickers on cars. Cllr Jukes: Clerk receives £160 for Youth Club. Wants to work on hedge to hide new school. Cllr Fulwell: Permits for Hall Road, has this been suggested yet? BCllr Davis to put in report. Asks for CCllr Homewood to be go between and	Clerk (14)No reply will contact again Clerk (15)Received Clerk (16)Spoke to Jo-Anne, she will monitor

Signed _____

Date _____

<p>not the BC's. Any update on HGV restrictions. This should be brought up at Trenport meeting, Cllr Parris to make agenda,</p> <p>Cllr Marr: Wouldham Project pots have all been emptied and clerk to bank £240. Will be continuing with the odd fundraising. Cllr Head has set up new website.</p> <p>Cllr Goode, Daffodil bulbs have been distributed to volunteers. Attended JTB, phase 9 parking is next one on and we will be able to consult beforehand. Only 5 complaints required to hold up the implementation, if less it will not have to go to full Board meeting. There have been comments about school teachers parking on grass? Ground belongs to school but it is only temporary.</p> <p>Clerk: There is a condolence book in the Church in preparation for the death of the Monarch. Other plans are being put in place.</p> <p>Meeting ends 21.50</p> <p>Closed session to discuss co-option</p> <p>There are 2 applicants Ken Savage and Dave Brooker.</p> <p>Discussion.</p> <p>VOTE:</p> <p>Propose Cllr Adams Second Cllr Jukes</p> <p>VOTE for Ken Savage: 6 for 1 abstain</p> <p>Clerk to co-opt before next meeting so he will be able to vote at the next meeting.</p> <p>Meeting finishes 21.53.</p>	<p>Clerk (17)Written to request feasibility study</p> <p>Clerk (18)co-option completed</p>
---	--

Wouldham Parish Council- cashflow to end of financial year 2017-2018				
for the October meeting				
Bank Account Balance as at 27.09.17				
Current account Nat West			£ 30,537.66	
Savings account Nationwide			£ 30,387.64	31954.09
Monies belonging to Youth Club			£ 222.94	
Monies belonging to Fun Day			£ 1,193.49	
Monies belonging to defib			-£ 2.49	
Receipts paid in				
07/09/2017	Fun Day		£ 1,040.00	
08/09/2017	TMBC	Precept	£ 16,077.00	£ 17,117.00
Payments cleared up to 27th September				
DD	E On	CCTV	£ 9.21	
SO	F Rance	Litter ward	£ 208.00	
BACS	Streetlights	LED convers	£ 708.00	
BACS	FSPA	DBS	£ 12.00	
BACS	N Grimes	Salary	1052.39	
BACS	Four Jays	Fun Day	£ 604.10	
BACS	SJS	Allotment	£ 330.00	
BACS	Zurich	Insurance	£ 1,230.71	
card	Safetytec	Defib cabin	£ 330.49	
DD	E On	Street lights	£ 27.93	£ 4,512.83
Payments to be agreed October meeting				
BACS	FSPA	DBS	£ 12.00	
BACS	Gill Goode	Bulbs	£ 44.39	
BACS	F Rance	Litter ward	£ 170.40	
BACS	N Grimes	Salary	£ 1,069.37	
BACS	HMRC	PAYE	£ 647.22	
BACS	N Grimes	G Mail	£ 42.84	
DD	Eon	CCTV	£ 11.57	£ 1,997.79
Estimated Balances				
Nat West Current			£ 29,956.30	
Nationwide			£ 30,387.64	

Signed_____

Date_____