

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 7th November 2017 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present: Cllr Head, Cllr Parris, Cllr Goode, Cllr Adams, Cllr Fulwell, Cllr Marr, Cllr Savage, BCllr Davis, BCllr Dalton, Clerk Nicky Grimes

1.	APOLOGIES CCllr Homewood Cllr Jukes	
2.	MINUTES The minutes of the Parish council meeting held on the 3/10/17 were proposed by Cllr Parris and seconded by Cllr Goode to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda. Cllr Ken Savage was co-opted onto the Parish Council on October 3 rd . He has signed the Declaration of Acceptance of Office and filled in his DPI.	
4.	DECLARATIONS OF INTEREST Cllr Head Grounds maintenance	
5. 5.1	EXTERNAL REPORTS Borough Councillor: BCllr Davis reports on the hedge at Oldfield Drive, TMBC enforcement are to write to residents who have cut down their hedges to ask them to reinstate them under the Hedgerows Act. He is to ask enforcement whether they will write to all the residents or only those who have cut theirs down. This will go in the Feb edition of the Parish Magazine. Report on road cleaning and litter picking around Scarborough Lane. Discussion on detritus coming down from the hills in bad weather, who cleans it up? We notify KCC re top of school Lane but it takes a few calls for them to organize the clear up. Update on request from Cllr Goode re Local Plan. 2 areas ringed in red, what is this? They are from the adopted proposal map from 2008, they refer to safeguarding sites identified. Neither of these sites have been brought forward to the new local plan which will update the needs of these sites.	
5.2	County Councillor: No report has sent apologies.	
5.3	Police report: 3 reports this month in pack.	
5.4	Neighbourhood Watch Scheme: Nothing to report	
5.5	Youth Club: No report apologies from Cllr Jukes	
6. 6.1	PLANNING Planning applications considered and commented upon by the Planning Committee TM/17/02835/FLEA Rochester Airport TM/17/02655/FL Rochester Airport	
6.2	Planning consents issued: None	

Signed _____

Date _____

6.3 6.4	<p>Planning applications refused: None</p> <p>Other planning issues: Enforcement action in village is being investigated, TMBC have been given correct address details</p>	
7.	<p>PETERS VILLAGE The vandalism under the bridge has been tidied up, it has been noted that there is no night time security from builders. Baxalls have agreed to extend the pathway to link the drop off on Hall Rd but this has not been completed yet.</p>	
8.	<p>MEMBERS OF PUBLIC Mr and Mrs Harrison have just moved into village. Asking about Phase 9 and speed control by the Church. Chair explains about DYL, bus travel and 20mph limit. BClr Davis suggests roundabout might be a good idea by Rectory Close or Walter Burke. Advise that a new driveway needs to be applied for from TMBC and that the disabled bay outside their house will be removed if no-one else comes forward to use it.</p>	
9.	<p>STREET LIGHTING: Email Peter to ask for response from Richard Emmett</p>	Clerk Response received.
10. 10.1 10.2 10.3 10.4	<p>HIGHWAYS AND VERGES: Ask horse riders nicely not to use the Hall Rd pathway or put an advisory sign on. Can they ride on the right? All agree to get signs made up for traffic lights. Phase 9. Arranged in meeting in 2015 to keep buses running. Cllr Goode considers there are a lot of parking spaces lost at the end of School Lane with the plan put forward by MOP. Discussion on DYL to be put in School Lane. Consideration to Church using school car park for large services, will this still be possible? Cllr Adams suggests we negotiate parking when developer takes over school. VOTE: Cllr Fulwell proposes and Cllr Marr seconds to extend the DYL up School Lane covering numbers 226-224 but no further. Remove existing DYL in School Lane from Lay by up to Oldfield Drive ALL AGREE Contact KCC if we can have access to school car park after school closes. Cllr Fulwell: The build outs on Knowle Rd have parking up to the end. Should have DYL by build out to protect buses. 2 car lengths opposite the build outs both sides of the road. ALL AGREE Timescale for implementation is Sept/Oct 2018 Cllr Homewood can only afford TRO OR car park posts. Discussion on costs. All agree to go with TRO through village to ban HGV's. Wouldham by-pass ideas: Cllr Goode asks if we are to bring northern bypass ideas to KCC. It is agreed and has been put forward to the meeting at with Trenport/KCC. Discussion on Trenport agreeing to the meeting on the basis of Option 2 but feeling in PC is that we do not want any more unnecessary development. All agree that something has to be done soon as traffic is getting dangerous. Can we bring up one way system Hall Rd/Scarborough Lane? BClr Davis. Omitted from his report to KCC, by pass and speed limit.</p>	<p>Clerk Trenport would not agree to horses on the grass of Hall Rd Signs purchased</p> <p>Clerk KCC have no plans for old school yet. However vicar got helpful response. Clerk Sent in response to phase 9</p> <p>Cllr Parris</p>

Signed _____

Date _____

	<p>Cllr Parris: Tree growing onto path at School Lane. Kris Rigg. Due to a resident moving house, one disable bay opposite the church will be removed and a new one applied for on the High St, this will go out to consultation. Grass verge opp shop. Disused post, Cllr Head will get removed. Sign to Nelson Rd is broken. Street furniture Plug to be put in telephone box for Xmas tree lights.</p>	<p>Clerk Kris Rigg aware and working on it</p> <p>Clerk added to worksheet Clerk work in progress</p>
11.	<p>FOOTPATHS/PROW: River walk monitoring not up till January. Tramway meeting to go ahead next week to discuss PC acquiring car park. Cannot charge anyone to use it or sell it. Gate by allotments smashed. Cllr Goode says it has been repaired. PROW agreed to pay to get it fixed so ask if the one at the bottom of the Black Robin steps be done instead.</p>	<p>Clerk work in progress</p>
12.	<p>ALLOTMENTS: Discussion on fence.</p>	
13.	<p>WOULDHAM COMMON: Had final grass cut and fire pit emptied. Discussion on portable CCTV camera for fly tipping, clerk to send photo. Buy for next meeting.</p>	<p>Clerk Will have camera at next meeting</p>
14. 14.1 14.12 14.2	<p>VILLAGE HALL: Existing Hall: Electric been signed off. Walls been filled and painted. Electric taps provide constant hot water. Access to fire exit been cleared. Door been repaired. Down pipes been repaired. Waste water bill, will request a new bill based on new water bill, this has been further complicated by Company changing. Request for concealed entrance signs. Will get them made up New Hall: The November meeting was agreed to be the meeting to decide next step for new hall. Everyone has received drawings, plans and estimate costings. Discussion on paying for it via precept. Suggestion of £1 per week per household on Council tax. New quote received today for groundworks, £7000 cheaper than last quote. If PC agree tonight, next stage is to put together presentation for the village. Discussion on costs and VAT. VOTE: Cllr Savage proposes Cllr Parris seconds that we put suggestion to the village. All agree</p>	<p>Clerk Signs purchased</p>
15. 15.1 15.2 15.3	<p>RECREATION GROUND: Shall we get Payback to paint blue shelter. No. Report drug paraphernalia to PCSO Cllr Fulwell dealing with bollards Request to put bin next to swings, Freddie suggests corner of fenced area, Cllr Parris to get price. Freddie to empty. No response from dog warden. Cllr Parris to ask for her equipment. 14+ goalposts need to be put up. Ask Headland to put up and put on invoice. Cllr Head to check with size of pitch from Liam.</p>	<p>Clerk Reported and response rec'd</p> <p>Cllr Parris</p> <p>Cllr Head</p>

Signed _____

Date _____

<p>16. 16.1 16.12 16.13 16.2</p>	<p>ADMINISTRATIVE AND FINANCIAL MATTERS: Approval of accounts: Cllr Adams and Cllr Fulwell agree to BACS payments Agree to data protection DD. Cllr Head signs Request to pay more for Parish Magazine. Decision to be put on precept. Discuss and approve matters for Parish Magazine: Medway Inn Xmas lunch. New Village Hall and new website. Awareness on traffic problems.</p>	
<p>17.</p>	<p>CORRESPONDENCE: On advice of Cllr Adams cancel smart meter on Rec in case of changing supplier</p>	<p>Clerk Cancelled smart meter, resigned contact</p>
<p>18.</p>	<p>DATE OF NEXT MEETING December 5th 2017</p>	
<p>19.</p>	<p>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK: Cllr Parris. Remembrance Sunday this week. Have ordered wreath. Xmas drinks. Discussion on having it in VH after meeting. Meeting ends 21.57</p>	

Signed _____

Date _____

Wouldham Parish Council- cashflow to end of financial year 2017-2018						
for the November meeting						
Bank Account Balance as at 23.10.17						
Current account Nat West			£ 28,366.44			£ 30,182.87
Savings account Nationwide			£ 30,387.64			
Monies belonging to Youth Club			£ 462.94			
Monies belonging to Fun Day			£ 1,353.49			
Receipts paid in:						
12/10/2017	Youth Club		£ 240.00			
12/10/2017	Fun Day		£ 160.00			
12/10/2017	Wouldham project		£ 230.00			
18/10/2017	KCC Highways devolution		£ 672.10	£ 1,302.10		
Payments cleared up to October 31st 2017						
Card	Funding for all	Funding fai	£ 25.00			
card	Email charge	Google	£ 3.96			
DD	E On	Rec	£ 11.57			
BACS	FSPA	DBA	£ 12.00			
BACS	F Rance	Littter warden	£ 170.40			
BACS	N Grimes	Salary	£ 1,069.37			
BACS	All Saints	Groundwor	£ 700.00			
BACS	All Saints	Parish Mag	£ 250.00			
BACS	GGoode	Bulbs	£ 44.39			
BACS	N Grimes	Google	£ 42.84			
BACS	HMRC	PAYE	£ 647.22			
card	Central Source	Mirror	£ 69.54			
DD	E On	OCTOBER Streetlights	£ 27.03	£ 3,073.32		
Payments to be agreed at the November meeting						
BACS	N Grimes	salary	£ 1,091.59			
BACS	F Rance	Litter ward	£ 183.80			
BACS	N Grimes	Stationary	£ 49.95			
DD	E On	Streetlights	£ 27.00	estimated		
DD	E On	CCTV	£ 19.10			
DD	Goodle	E Mail	£ 3.96	£ 1,375.40		
Estimated Balances			28807.47			
Nationwide BS			30387.64			
				£ 59,195.11		

Signed_____

Date_____