

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 5TH NOVEMBER AT 7.30PM
WOULDHAM VILLAGE HALL**

Present: Cllr Head, Cllr Parris, Cllr Baker, Cllr Jukes, Cllr Bell, Cllr Marr, Cllr Gray, Dawn Humberstone, BCCl Dalton, CClr Homewood, Clerk Nicky Grimes, Community Warden, 5 members of public

Dawn Humberstone signs the Acceptance of Office

1.	APOLOGIES BCCl Dalton	
2.	MINUTES The minutes of the Parish council meeting held on the October 1st 2019 were proposed by Cllr Bell and seconded by Cllr Parris to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST Cllr Head Grounds maintenance Cllr Humberstone works for KCC	
5.	EXTERNAL REPORTS	
5.1	Borough Councillor: BCCl Dalton. Tracey Crouch MP has received all the votes from her survey on the village on traffic options, votes have been counted but not verified. She will contact WAT but nothing can be acted on until after the election. (12/12). The results have been sent to KCC. Phoenix Surgery. The surgery has arranged 2 drop in events 25/11 17.00-19.00 in Burham Community Centre and 28/11 16.00-18.00 Wouldham Village Hall. It is an open door event to meet the practise team and see the plans. PPP meeting on 14/11 at TMBC 155 bus meeting possibly 21/11 in Aylesford waiting for confirmation. Nitrous Oxide. It is illegal to sell or give away, illegal to drive under its influence, illegal to drop litter. Discussion on how easy it is to buy and how many capsules there are locally.	
5.2	County Councillor: CCl Dalton. KCC have a new leader; Roger Gough. Peter met with Roger and the new Highways Officer; Michael Pain to discuss the road traffic problems through Wouldham, they are both fully aware of Wouldham problems. Peter will be holding meeting soon with PC, WAT and KCC and is hoping for a result. Chair thinks we should wait for Tracey referendum result. Tracey wants to meet with WAT in the next 2 weeks with her results.	
5.3	Police report Garden Court: Between 5pm on Friday 27 th September and 8.30am on Saturday 28 th somebody stole a white Mercedes C350 GV18*** parked in the road. Black Robin Lane Between 10:00pm on Thursday 24 th of October and 7:36am on Friday 25 th of October. Somebody threw paint over a vehicle parked in a driveway Wouldham High Street Between 10:00pm on Saturday 26 th of October and 10:30am on Sunday 27 th of October. Somebody broke into a shed at a residential property. It is not yet known what, if anything, was stolen	

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<p>5.4</p> <p>5.5</p>	<p>in Wouldham</p> <p>Neighbourhood Watch Scheme: Cllr Marr reports that he struggles to contact any co-ordinators involved in NHW since the original police officer left, he has nothing to report old Wouldham. Police are trying to get Snodland, Halling and Wouldham to meet up. Cllr Marr would like to give up the NHW responsibility. New Wouldham, blue mini has been seen driving dangerously around PV, will be reported as soon as someone gets number plate. Bigger signs will be going up coming into Wouldham, is considering purchasing personal alarms to vulnerable residents. Cllr Gray reports that victim support provide for free after an at risk form.</p> <p>Community Warden. Continues to work with school, attended Trafalgar day, been to as many clubs giving prevention advice, fly tipping, attended village after reports on door knockers, tried to contact as many elderly as possible with Cllr Parris regarding distraction burglaries.</p>	
<p>6.</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p>	<p>PLANNING</p> <p>Planning applications considered and commented upon by the Planning Committee 19/02378 110 High St 19/02199 Southern extension. Only advisory from Wouldham PC. Southern Water have objected to cess pits. Have asked a question about the Northern extension, will get back to us. 19/02290 14 Nelson Rd 19/02240 Downs Farm</p> <p>Planning consents issued: 19/01962/RD Phase 5 Worrall Drive TM/19/02154/FL 23 School Lane</p> <p>Planning applications refused:</p> <p>Other planning issues: Number of houses that have been built 566, only 224 have been sold (figures from August 2019)</p>	
<p>7.</p>	<p>MEMBERS OF THE PUBLIC.</p> <p>Michael: Top of Ferry Lane, 2 dustbins have been there for 2 months. One green and one black, thinks they are from the emergency accommodation. Clerk to report</p> <p>Rose: Very concerned about the chalk face in phase 5, with heavy lorries and buses and closeness to houses. Chair has reported to TMBC and KCC who have said they are sending out surveyors, there was no piling in planning conditions but it stopped when it was reported, there are going to be layers of cages 5 deep. No-one has mentioned the asbestos in the ground which has been covered over. Near neighbours have cracks to walls and constant dust. Trees along the ridge line look totally unsupported. Has asked for assurances that this area will be monitored. Email and ask for update, copy in Roger and Peter</p> <p>Graham: Southern Extension. Graham points out that there is no highway comment from KCC, can we contact them. Comments on the amount of objections received, asks BC Dalton what are the chances of TMBC refusing? He cannot comment as he is on Area Planning 3.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>8.</p>	<p>STREET LIGHTING: Report on Hall Rd</p>	

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	<p>Cllr Bell asks that we minute the following: On October 14th the PC agreed to use Holbrook to put the lights in Hall Road, the quote was cheaper and the company are already working on the existing lights for the school. Due to winter closing in Cllr Parris asks if we can use our own money to install the lights until the grant comes in. Cllr Bell asks that we make the letter from KCC regarding the safety barrier public, Put message from KCC on FB and website, let Martin know.</p>	Clerk
9.	<p>HIGHWAYS AND VERGES: There is some work to be carried out at the junction of Burham Court Road and New Court Road to enable vehicles to turn left onto NCR, specifically Southern Water vehicles. A barrier is planned on MR10 to prevent vehicles using the bridleway. Corner of Borstal cricket club, flooding very dangerous as cars pull out around the flood in front of the corner. Asks if Roger or Peter could talk to Medway Council. Camber of the road is to blame, Medway have confirmed that this work is in next year's budget. Send Roger contact name. Speed watch training. 9/11 10am in PV onsite training for those who have done the online training. Cllr Humberstone thinks 10/15 people have completed the training but need names. The Village Hall has been offered for training for people with no online access. Closing of the High St outside 43, 3rd time this area has been dug up. Can we ask Highways not to come on a Monday because of bin collections. Contact Kris and SE Water (Docwa) to ask if the traffic is causing the problem with the pipes.</p>	Clerk Clerk Clerk
10.	<p>FOOTPATHS/PROW Lifebuoys missing from PV again. Cllr Jukes has spares, (Finance Committee to make money available to replace them). 22 and 102 High St have shingle and pebbles on their drives that fall off onto the pathway. Send letter</p>	Clerk
11.	<p>ALLOTMENTS: Nothing to report</p>	
12.	<p>PETERS VILLAGE Grills have finally been put on the drains by the school. Contractor parking along Keepers Cottage Lane covers the pavements, Trenport says individual companies should provide a proper compound as parking on the pavements is dangerous for pedestrians and damaging to the pavements. There are 3 developers working there at the moment Ashberry, Bellway and Evabourne. Send letter asking for parking to be provided especially as buses are about to start using this road. Report 30/80 mph sign to KCC</p>	Clerk Clerk
13.	<p>WOULDHAM COMMON: Nothing to report</p>	
14.	<p>VILLAGE HALL: Organise VH meeting Jenny Daphne and Nicky went to Phoenix Modular to speak to the owner and look at site. Have checked them on Companies House and asked insurance company about covering deposit but no such insurance is available. PC look at samples for the cladding and flooring for inside. The PC would like to see other colours for the cladding Clerk to check flooring won't be scratched when moving furniture, they agree on the darker wood flooring and grey 2004 for the kitchen and toilet areas.</p>	

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	Building control form being filled in, Email BCllr Dalton to ask if TMBC still cover a bridging loan, look into account where both parties have access. Send quote around again.	Clerk
15.	RECREATION GROUND: Car park is getting full, once the hall is up look at costs of blacking out lines and making more spaces. Barge have done repairs, there is £32830 in the repair account at TMBC. Still need builder to do work on the equipment Dog poo still really bad, Cllr Parris getting lots of complaints, can we insist on dog warden coming round, dog owners even using the new pathway. Would like TMBC to fine people, this is the only way we think people will take notice. Thinks situation improved when spare bags went up, now lots of bottles are empty, can we encourage other people to fill them up. Use word prosecute, ask TMBC for signs. Could pass a by-law to say dogs must be on lead, but all agree this is a difficult undertaking. Buy more bags	Clerk
15.1	Car Park Rules The PC comment on the car park rules, clerk to mock up sign On October 28th the PC agreed by email to pay £100 to Anne Marr to purchase more shrubs for the Recreation Ground. This was agreed by the PC by email to pay £200 towards the planting, £88 has already been spent on wild flower seeds.	Clerk
16.	GENERAL VILLAGE BUSINESS:	
16.1	Discuss and approve matters for Community Magazine: Personal alarms, NHW old Wouldham, speed training, dog poo keep under control, plants on the Rec. thank volunteers and ask for more.1` Christmas Tree. After a discussion it was agreed to provide an unlit tree on the green.	
17.	ADMINISTRATIVE AND FINANCIAL MATTERS:	
17.1	Approval of accounts signed by Finance Committee Signed off by Cllr Baker and Cllr Bell	
17.2	Village Hall accounts Balance of VH account as of 28/10 £8325.34	
18.	CORRESPONDENCE: None received	
19.	DATE OF NEXT MEETING: December 3 rd 2019	
20.	QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK: Cllr Head: Christmas drinks, discussion on meeting for an hour in December not after the meeting. Cllr Bell: The Farleigh bus has been cancelled for Holmesdale School, clerk has asked KCC if they have something in place. Cllr Head: Consideration on having a Highways Committee, to be discussed. Put on next Agenda. Cllr Parris. This Sunday 10 th Nov, 10.30 remembrance Sunday. Spare wreath will be used for the 60+	Clerk

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Date _____

	Meeting closes 21.45	
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For meeting held on November 5th 2019						
						Opening balance
	Current account Nat West		£29,554.76			32282.5
	Savings account Nationwide		£20,433.36			
	Monies belonging to Youth Club		£1,198.56			
	Monies belonging to Fun Day		£1,109.18			
	Money from Members Grant		£420.00			
Receipts						
03/10/2019	EDF	Refund	£19.35			
04/10/2019	UKPN	Compensation	£130.00			
15/10/2019	KCC	Grass devolve	£680.00	£829.35		
Payments made up to October 28th						
02/10/2019	F Rance	Litter Warden	£192.41			
02/10/2019	N Grimes	Salary & expenses	£947.93			
02/10/2019	N Grimes	Office rental	£216.66			
02/10/2019	HMRC	PAYE	£453.33			
02/10/2019	PKF Littlej	Auditor	£360.00			
02/10/2019	Google	Email	£4.97			
02/10/2019	EDF	CCTV	£15.00			
04/10/2019	RBLI	Wreath	£22.49			
23/10/2019	E On	Streetlights	£27.91			
24/10/2019	Holbrook	Hall Rd lights	£6,048.00			
28/10/2019	A Marr	Rec shrubs	£100.00	£8,388.70		
Payments to be agreed November meeting						
	F Rance	Litter Warden	£192.61			
	N Grimes	Salary & expenses	£970.84			
	GDPR	Data protection	£40.00			
	N Grimes	Office rental	£216.66			
	TMBC	May election	£1,600.34			
	B Larkin	CCTV	£5.00			
	Streetligh	Ravensknowe	£156.00			
	E On	Streetlights	£28.00	estimated		
	EDF	CCTV	£15.00			
	Google	Email	£4.97	£3,229.42		
November	First PWLB payment		£5,224.04			
Estimated balances						
Nat West	Current a/c		£ 21,101.30			
Nationwide	Building Soc		£ 20,433.36			
Youth club			£ 1,198.56			
Fun Day			£ 1,109.18			
Members Grant			£ 420.00	£ 44,262.40		

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