

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING  
TUESDAY 8<sup>th</sup> JANUARY 2019 AT 7.30PM  
WOULDHAM VILLAGE HALL**

Present: Cllr Head, Cllr Parris, Cllr Harrison, Cllr Adams, Cllr Jukes, Cllr Marr, Cllr Bell, BCllr Davis, BCllr Dalton, Clerk Nicky Grimes 2 members of public

|   |  |                   |
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| <b>1.</b>   | <b>APOLOGIES</b><br>CCllr Homewood Cllr Gray   |                   |
| <b>2.</b>   | <b>MINUTES</b><br>The minutes of the Parish council meeting held on the 4/12/18 were proposed by Cllr Jukes and seconded by Cllr Parris to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.   | Send kitchen pics |
| <b>3.</b>   | <b>MATTERS ARISING FROM MINUTES</b><br>Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.   |                   |
| <b>4.</b>   | <b>DECLARATIONS OF INTEREST</b><br>Cllr Head Grounds maintenance   |                   |
| <b>5.</b><br><b>5.1</b><br><b>5.2</b><br><b>5.3</b><br><b>5.4</b> | <b>EXTERNAL REPORTS</b><br><b>Borough Councillor:</b> No report this month. Chair asks BCllr Davis to chase the TMBC tree surgeons at riverside if not completed by February. Email DD details of work to be carried out.<br><b>County Councillor:</b> CCllr Homewood will be away for a few weeks<br><b>Police report:</b><br>Rectory Close: On Friday 30 <sup>th</sup> November between 12.01 and 12.11 persons have attempted to break into a property, no access was gained.<br><b>Neighbourhood Watch Scheme:</b> Cllrs Marr and Gray to get together to discuss joint NHW. Cllr Marr has signs that need to be placed. | Clerk             |
| <b>6.</b><br><b>6.1</b><br><b>6.2</b><br><b>6.3</b><br><b>6.4</b> | <b>PLANNING</b><br><b>Planning applications considered and commented upon by the Planning Committee. None</b><br><b>Planning consents issued: None</b><br><b>Planning applications refused: None</b><br><b>Other planning issues: None</b>   |                   |
| <b>7.</b>   | <b>MEMBERS OF PUBLIC</b>   |                   |
| <b>8.</b>   | <b>STREET LIGHTING:</b><br>Street light by gateway at Knowle Rd.<br>Lights out on the PV riverside<br>Light out next to Church   | clerk             |
| <b>9.</b>   | <b>HIGHWAYS AND VERGES:</b><br>Highways have informed us that the wooden warning post on the build out in front of the Church Is to be replaced with a rubber one as this is the 3 <sup>rd</sup> time this year it has been hit by a car.  |                   |
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| 10.                         | <b>FOOTPATHS/PROW:</b><br>VoV to put bollards on Hill Road after April in the new financial year. TMBC have reported they won't clear fly tip until after this has been done, the PC consider this to be defeating as it encourages more tipping. Write to Bev to ask her to clear it before then.   | clerk |
| 11.                         | <b>ALLOTMENTS:</b> Clerk sent a letter in December about the first allotment being used for rubbish but have not heard back. Have received water bill which is high due to the very hot summer.  |       |
| 12.                         | <b>WOULDHAM COMMON:</b><br>Cllr Jukes visited recently and it looks clean and well kept.   |       |
| 13.                         | <b>VILLAGE HALL:</b> The final account for the year has been received. The Village Hall had an excess of receipts over payments of £913  |       |
| 14.                         | <b>RECREATION GROUND:</b><br>Cllr Parris has done more dog poo posters and is to put them up. All bins are full up. Report.  | clerk |
| 15.                         | <b>The Parish Council resolve to apply to the Secretary of State for borrowing approval to take out a fixed rate loan with the Public Works Loan Board for £50 000, repayable over a 5 year term, to tarmac the car park at Knowle Road, Wouldham.</b><br><br><b>Quote from CW Surfacing is £64,399 + VAT. Remains of the payment to be paid from savings.</b><br><br><b>Proposer: Cllr Parris Second: Cllr Jukes                      All agree</b>   |       |
| 16.<br>16.1<br>16.2<br>16.3 | <b>ADMINISTRATIVE AND FINANCIAL MATTERS:</b><br><b>Approval of accounts:</b> Cllr Adams and Bell agree BACS payments<br>Reminder of precept meeting next week 15 <sup>th</sup> January.<br>Village Hall accounts<br><b>Discuss and approve matters for Parish Magazine:</b><br>Old School and listing to protect it, dog poo, Henry Peters, gate in wall and planting<br><b>16.3</b> KALC have asked Parish Councils what they want from their PCSO and Community Warden. The PC had a discussion and would like them to come at different times. Residents would like to see a police presence. In response to a letter from the PC last month complaining that we do not have a PCSO in the village, the response was very unsatisfactory only suggesting that residents call 101 or 999. At a meeting in December the Chair reports that VoV do not want PCSO Ledbury to do Parish work, only work for the Companies who pay her. |       |
| 17.                         | <b>CORRESPONDENCE:</b><br>None received  |       |
| 18.                         | <b>DATE OF NEXT MEETING:</b><br><b>February 5<sup>th</sup> 2019</b>  |       |
| 19.                         | <b>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</b><br>Remind footballers to pick up net hooks.  |       |

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|  | <p>Cllr Harrison: Ask Crispen Kennard about air quality. Light still not working next to Church</p> <p>Cllr Parris: Old lamp post still in the riverside. Converting telephone box to library still in planning.</p> <p>Should the gates in the back of the High St gardens be on the Agenda? Chair confirms this has already been discussed.</p> <p>Cllr Jukes: Christmas tree looked lovely, discussion about lights on tree, Put on next agenda. BMX track has been reopened by local children, can we landscape around it? Kids worked really hard on it. All agree.</p> <p>Cllr Marr: Thanks to Mr West for putting the chippings down across the Tramway, it has made a big difference.</p> <p>Cllr Bell: shows Christmas tree made from old plastic bottles which is free, discussion on tree</p> <p>Clerk: Clerk applied to the Woodland Trust for some saplings and was successful. Asked for volunteers for planting in March and 2 people have already volunteered. A resident kindly donated 5 more meaning 110 ready in March</p> <p>Cllr Head: Discussion on the old school. The PC tried hard to acquire the old school building for a new Village Hall but it has gone to a private school for children with special needs. It is not the school who work with All Saints. Can we ask who bought it? We always thought it would need a lot of money spent on it so we can't offer to buy it from them. Cllr Adams says there is a large shortfall in additional education for children with special needs so private companies are starting up.</p> <p>Discussion on new VH, ask KALC how best to approach residents with another suggestion. There was a small group of people who used social media to blacken the previous plan. The PC have been quite naïve is asking the village, might be worth spending the money on consultants.</p> <p>Discussion on second hand hall from ebay of £125000 and still selling the old hall.</p> <p>Discussion on modernising current hall, still have no money and would have to go on the precept. Discussion on wording of consultation sent out to residents, should have put all the payments for all grades of council tax. Life expectancy of prefabricated building about 25 years but the better maintained it is the longer it lasts. Can also have a brick skin, new roof and be added to. If something happens to this hall the village won't have anything.</p> <p>Would be useful to get a quote to improve the current hall as a comparison.</p> <p>Proposer Cllr Parris Second Cllr Jukes to relook at a new hall once the car park is surfaced.</p> <p>Meeting ends 20.30</p> | clerk |
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Date \_\_\_\_\_

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|---|--------------|-----------------------|-------------|-------------|-------------|
| <b>Bank balance at 24th December 2018</b>       |              |                       |             |             |             |
| <b>Current account Nat West</b>                 |              |                       |             |             |             |
| <b>Savings account Nationwide</b>               |              |                       |             | £ 14,754.74 | £ 18,791.48 |
| <b>Monies belonging to Youth Club</b>           |              |                       |             | £ 761.56    |             |
| <b>Monies belonging to Fun Day</b>              |              |                       |             | £ 855.18    |             |
| <b>Money from Members Grant</b>                 |              |                       |             | £ 2,420.00  |             |
| <b>Receipts up to 24th December</b>             |              |                       |             |             |             |
| 06/12/2018                                      | KCC          | Members Grant         | £ 3,000.00  |             |             |
| 19/12/2018                                      | Eon          | refund                | £ 9.47      |             |             |
| 21/12/2018                                      | KCC          | Grounds maintenanc    | £ 742.41    |             |             |
|   |              |                       |             |             | £ 3,751.88  |
| <b>Payments made up to 24th December</b>        |              |                       |             |             |             |
| 30/11/2008                                      | ICO          | Data protection       | £ 35.00     |             |             |
| 03/12/2018                                      | Google       | email                 | £ 3.96      |             |             |
| 03/12/2018                                      | Barclays     | Cash for Christmas tr | £ 145.00    |             |             |
| 05/12/2018                                      | F Rance      | Litter warden         | £ 192.84    |             |             |
| 05/12/2018                                      | Headland     | Grounds maintenanc    | £ 675.00    |             |             |
| 05/12/2018                                      | Headland     | Grounds maintenanc    | £ 680.00    |             |             |
| 05/12/2018                                      | Headland     | Grounds maintenanc    | £ 2,300.00  |             |             |
| 05/12/2018                                      | N Grimes     | Salary & expenses     | £ 1,094.14  |             |             |
| 10/12/2018                                      | E On         | CCTV                  | £ 9.47      |             |             |
| 20/12/2018                                      | RNBL         | Donation              | £ 100.00    |             |             |
| 24/12/2018                                      | E On         | Streetlights          | £ 22.61     |             |             |
|   |              |                       |             |             | £ 5,258.02  |
| <b>Payments to be agreed at January meeting</b> |              |                       |             |             |             |
| BACS  | N Grimes     | Salary & expenses     | £ 1,103.11  |             |             |
| BACS  | F Rance      | Litter warden         | £ 192.84    |             |             |
| BACS  | N Grimes     | Christmas drinks      | £ 30.15     |             |             |
| BACS  | KM Traffic   | Traffic survey        | £ 690.00    |             |             |
| BACS  | Thompson     | Accounts              | £ 90.00     |             |             |
| BACS  | HMRC         | PAYE                  | £ 1,087.05  |             |             |
| DD  | E On         | streetlights          | £ 23.00     | estimate    |             |
| DD  | EDF          | CCTV                  | £ 15.00     |             |             |
| BACS  | SE water     | Allotments            | £ 415.83    |             |             |
| DD  | Google       | Email                 | £ 3.96      |             |             |
|   |              |                       |             |             | £ 3,650.94  |
| <b>Estimated balances</b>                       |              |                       |             |             |             |
| Nat West  | Current a/c  |                       | £ 11,103.80 |             |             |
| Nationwide                                      | Building Soc |                       | £ 30,402.96 |             |             |
| Youth club                                      |              |                       | £ 761.56    |             |             |
| Fun Day   |              |                       | £ 855.18    |             |             |
| Members Grant                                   |              |                       | £ 2,420.00  |             | £ 45,543.50 |

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