

MINUTES OF WOULDHAM PARISH COUNCIL MEETING
Monday 3rd JUNE AT 7.30PM
WOULDHAM VILLAGE HALL

Present: Cllr Head, Cllr Parris, Cllr Harrison, Cllr Baker, Cllr Bell, Cllr Gray, Cllr Bell, BClr Davis, Clerk Nicky Grimes, Community Warden,

The KALC Community Award was presented to the Gore Family by the Chair before the meeting started.

1.	APOLOGIES BClr Dalton PCSO Tiller Cllr Jukes	
2.	MINUTES The minutes of the AGM and Parish council meeting held on the May 9 th 2019 were proposed by Cllr Harrison and Seconded by Cllr Baker and the minutes of the extraordinary meeting on May 15 th were proposed by Cllr Parris and seconded by Cllr Bell to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST Cllr Head Grounds maintenance Cllr Parris letter from 60+ club	
5.	EXTERNAL REPORTS	
5.1	Borough Councillor: No report this week, reported a good meeting with Arriva re: 155 bus. Will confirm a meeting between the BC and PC next week	
5.2	County Councillor: Chair welcomes Peter back, this is the first meeting he has been able to attend since December.	
5.3	Police report: Received today and passed to the PC. This will be on our website	
5.4	Community Warden: Reports on scams being reported around Kent: To go on FB. Rocks, bricks and boulders are being thrown onto roofs at night time, then "workmen" call in to offer to fix it at high rate. Scammers pretending to be police asking for personal details. A proper police officer does not call and try to get personal details. Scammers pretend to be HMRC and ask you to call back at high rates. Contact Action Fraud and KCC help line.	Clerk
5.5	Neighbourhood Watch Scheme: Wouldham South: Vandalism on Village Road. A man was caught vandalising gardens, police were called at 3.00, turned up at 9.00. NHW will take this up with the area commander. Clerk to pass PCSO mobile number to PC and NHW. Cllr Baker will be receiving the report from Stephen Rimmington to report to the PC. Some children gained access to Stella's cottage and were told to leave. Discussion on lack of police in the area, there is a large recruitment drive for Police at the moment. Wouldham North: Nothing to report	Change Cllr Gray to Baker

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<p>6. 6.1</p> <p>6.2 6.3 6.4</p>	<p>PLANNING Planning applications considered and commented upon by the Planning Committee TM/19/00950/AT Illuminated totems Laker Road TM/19/01072/FL 110 High St. Virtually all the vehicles have access to their gardens behind the High St, this is the first time someone has applied for permission.</p> <p>Planning consents issued: None Planning applications refused None Other planning issues: None</p>	<p>Clerk</p>
<p>7.</p>	<p>MEMBERS OF THE PUBLIC. Steve Rimmington – NHW for Wouldham South has asked KCC to allow NHW signs on lamp posts without the need to get a permit.</p>	
<p>8.</p>	<p>STREET LIGHTING Clerk explains that the PC own 8 lights in the village. 3 have been converted to LED. We have precepted to have 2 more done this year. All agree to wait until one goes wrong and get it converted and then wait until the end of the year before making a decision. A light that had been knocked by a lorry in Wouldham South has been reported to KCC, they have a back log of work to deal with.</p>	<p>Clerk</p>
<p>9. 9.1</p>	<p>HIGHWAYS AND VERGES: Cllr Harrison: FP1 along the river has lots of deep crevices opening up due dry weather. Report to David Munn. Report of Arriva meeting On 24th May, Cllr Bell and Cllr Baker attended a meeting with the Borough Councillor, KCC and Arriva. First half discussed reports from users. This was broken down to 39 cancellations, 83 late and 32 other incidents over a 12 month period. There was a report from KCC about discussions with Trenport and Arriva over the S106 money and its affect on the 155. Discussion on the need to still report buses not running correctly. Second half of the meeting: Arriva arrived. They broadly agreed with the figures and said a lot of it was due to the large amount of roadworks along the route. Cllr Gray reports buses to Arriva for not turning properly in Keepers Cottage Lane. The Wouldham South problems were discussed at length. A risk assessment took place last week between Trenport Arriva and KCC but it was felt that it was not safe yet for the buses to use Worrell Drive. Trenport will be meeting with the builders to discuss when this road will be able to be open to buses. There will be a meeting to carry out a risk assessment for Wouldham High Street, this was after the problem of buses mounting the pavement was raised. No date has yet been set. Arriva will be revising their timetable in September with possible increases in the 155 service. Discussion on putting a bus shelter where the recycling bins are now in the new car park, there are grants available. Cllr Parris has spoken to a driver who says there are many smaller buses sitting in the depot which could be used. Arriva have said they need the</p>	<p>Clerk</p>

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9.2	<p>capacity of a larger bus when they get to either end of the route. BCllr Davis: KCC are keen to continue the reporting, will meet with clerks to discuss. Risk Assessment: the double yellow line assessment was done before the bridge opened so another meeting is required to discuss DYL to go into phase 11. Chair does not think much has changed since 2015 but the area in front of the Medway needs to be reduced. Cllr Bell mentions that when the PC refused the removal last time was because the priority was also to be altered. Has Arriva ever considered moving the bus stop by the VH? Chair asked for it to be relocated to the green but they refused. Would also like a bus shelter opposite the stores.</p> <p>Chair says DYL outside old school need to be adjusted as there is a pinch point which means buses and farm vehicles cannot get through. If the building is returned to a school the zig zag lines might need to be reinstated. There also needs to be a site meeting for DYL opposite the entrance to the car park, the residents there have agreed because cars park across their garage.</p>	
10.	<p>FOOTPATHS/PROW Clerk has sent another letter to Simon Jones asking for a barrier across the bottom of the pathway at the Rec as a matter of urgency. Cllr Bell to tell residents along the High St that they can use the barriers in the Rec to use to cut their hedge. Footpath to nursing home needs cutting and piece of bumper dumped past traffic calming</p>	Clerk
11.	<p>ALLOTMENTS The PC need a meeting with the allotment committee to discuss the dumping of rubbish and general care of the site. Clerk to arrange</p>	Clerk
12.	<p>WOULDHAM SOUTH Letter from Post Office saying they will be in touch over post boxes for Wouldham South. Will be on website. Life buoys: 2 marker buoys are missing. Clerk to order On adopted roads bins are the responsibility of TMBC, on the riverside it is the Management Company. Bridge is still not adopted. Question on bats in Stellas house and the planning complaint. TMBC have reported that no breach was done. What else can we do?</p>	Clerk Clerk
13.	<p>WOULDHAM COMMON: Waiting for the dormice to finish nesting before Cllr Jukes cuts the trees down to keep the view.</p>	
14.	<p>VILLAGE HALL: Clerk reports there is another weekly booking.</p>	
15. 15.1	<p>RECREATION GROUND: TarMac machine broke down today so finish won't be until tomorrow. Discussion on the amount of spaces we will be able to fit in. The workers kindly filled in an area for us that could be used for a salt bin.</p> <p>Request for use of the Rec for Charity Event: Concern is expressed that this could lead to a flood of people wanting to</p>	

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Date _____

	use it for these types of events. The applicant did not respond to the question are they a local family. They would need toilets and insurance, times, risk assessment, clearing away, first aid, waste disposal, cut off time for music, where they want the bar b q, etc. and it was agreed that this was too much work for the PC to monitor. All agree that this is too much for the PC and these are the reasons.	Clerk
16.	GENERAL VILLAGE BUSINESS: Tree preservation Tree preservation order, we can protect the area as a whole for short term, put blanket order until we have time to look at all the trees. Cllr Harrison to look into it for us.	Cllr Harrison
17. 17.1	ADMINISTRATIVE AND FINANCIAL MATTERS: Approval of accounts: Cllrs Bell and Baker sign off the monthly payments. Cllr Gray agrees to be on the Finance Committee, she will be signing off the bank statements monthly. Village Hall accounts Received	Clerk
17.2	REQUEST FOR DONATION FOR THE 60+ CLUB: The Chair offers £100 which is the usual amount we pay for requests: VOTE: To offer £100 to the 60+ club	
17.3	Propose Cllr Marr and Second Cllr Bell All Agree Discuss and approve matters for Community News: Car park, proposed bus shelters, moving bus stop, outline permission for hall, how to report, Fun Day report, post boxes for Wouldham South, report on asking for corner Medway removed for buses, telephone box work.	
18.	CORRESPONDANCE RECEIVED: 22/5/19 Kent County Council Simon Jones 21/5/19 Post Office 22/5/19 Citizens Advice	
19.	DATE OF NEXT MEETING July 2 nd 2019	
20.	QUESTIONS FROM CHAIRPERSON, COUNCILLORS AND CLERK: Cllr Bell asks why the rules and regulations have not been amended yet, clerk apologizes and says they will be done this month. Cllr Harrison has started looking at grants, she is going to put together a list of all grants available and time to apply for them. Also looking at environmental grants and the SSSI. Clerk to send info on bus shelter grants. Cllr Baker has asked for a copy of the key to the Wouldham South noticeboard. Cllr Parris asks about putting a light in the top corner of the new car park, clerk will look into solar lights. Also asks clerk to report a car disintegrating on the Tramway. Cllr Head asks the Councillors if they would not contact other departments except through the clerk. It is our experience that if Arriva, KCC etc get bombarded with messages they stop responding. Meeting ends 9.35pm	Clerk Clerk Clerk

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Date _____

									Opening balance
Current account Nat West				£ 28,117.17					£32,153.91
Savings account Nationwide				£ 30,433.36					
Monies belonging to Youth Club				£ 761.56					
Monies belonging to Fun Day				£ 855.18					
Money from Members Grant				£ 2,420.00					
Receipts up to 31st May									
03/05/2019	Rent for field	GW	£ 247.50						
14/05/2019	Rent for field	SA	£ 250.00						
31/05/2018	PWLB loan		£ 49,975.00	£ 50,472.50					
Payments made up to May 31st									
02/05/2019	Google	Email	£ 4.84						
02/05/2019	EDF	CCTV	£ 15.00						
10/05/2019	Streetligh	Car Park	£ 117.30						
10/05/2019	F Rance	Litter wardens	£ 192.61						
10/05/2019	Streetligh	Car Park	£ 115.50						
10/05/2019	Thompson	Payroll	£ 90.00						
10/05/2019	D Buckett	Audit	£ 318.90						
10/05/2019	N Grimes	Salary	£ 936.66						
10/05/2019	N Grimes	Office rental0	£ 216.66						
10/05/2019	Broadleaf	Garden clearence	£ 240.00						
10/05/2019	KALC	Subscription	£ 508.39						
13/05/2019	Eset	IT security	£ 20.95						
22/05/2019	E On	Street lights	£ 27.91						
28/05/2019	Wayne Ste	Removal of cabin	£ 500.00	£ 3,304.72					
Payments to be agreed at June Meeting									
	F Rance	Litter warden	£ 192.61						
	N Grimes	Salary & expenses	£ 939.02						
	N Grimes	Office rental	£ 216.66						
	E On	Streetlights	£ 28.00	estimated					
	EDF	CCTV	£ 15.00						
	Google	Email	£ 4.84	£ 1,396.13					
Estimated balances									
Nat West	Current a/c		£ 73,888.82						
Nationwide	Building Soc		£ 30,433.36						
Youth club			£ 761.56						
Fun Day			£ 855.18						
Members Grant			£ 2,420.00	£ 108,358.92					

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