

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 2nd November 2021 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present: Cllr Bell, Cllr Marr, Cllr Parris, Cllr Gray, Cllr Rimmington, Cllr Buchanan, BClIr Dalton, BClIr Davis and 1 member of public

1.	APOLOGIES: Cllr Savaryn and Cllr Baker	
2.	MINUTES The minutes of the Parish council meeting held on 5 th October were proposed by Cllr Parris and seconded by Cllr Rimmington to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST NONE	
5.	MEMBERS OF THE PUBLIC MOP asked if it is possible for Clerk to contact KCC to confirm which roads will be on the gritting schedule.	Clerk
6.	<p>EXTERNAL REPORTS</p> <p>Borough Councillor: Received</p> <p>In addition, BClIrs Dalton and Davis have spoken to Emma O’Keefe at TMBC to check spend of Section 106 monies. They have asked how much is left in the pots from Oldfield Drive and Peters Village. Clerk referred to a TMBC document which identified amounts to March 2020: Oldfield S106 = 29118.80 for play equipment and maintenance, Peters Village = 94781.31 for Adult Education and £172062.71 for Youth and Communities. There was some spend in all sections. BClIr Dalton will check what the payments were for. Cllr Rimmington noted that plans have been drawn up showing where the play equipment, including a MUGA will be situated in Peters Village using the S106 monies. Clerk to check situation.</p> <p>Cllr Parris updated BClIr Dalton regarding building works along Rochester Road. At her Over ’60 Club, KCllr Kennedy said there were going to be built 300 units for an elderly and Assisted Living scheme. BClIr Dalton and Cllr Bell clarified that there were only in discussions no planning has been submitted. BClIrs Dalton and Davis will ask question to see if there is any further information although they noted that it is currently outside of their patch. Aylesford will not be in their area until 2023.</p> <p>Cllr Parris has received complaints about the bus service in the village. A bus had come down Knowle Road and got stuck. She queried who is responsible for liaising with bus company, with such things as road closures. BClIr Davis confirmed that it is specifically KCllr Kennedy’s responsibility. Cllr Marr also noted that it was Philip Lightowler at KCC who deals with the busses. Cllr Gray noted that she had spoken to UK Power who confirmed that they had informed Arriva. BClIr Dalton confirmed that Burham Parish Council had been in contact with Arriva who stated that the temporary route does not go through High Street. The route is; Maidstone to Chatham - normal route to Eccles, New Court Rd into Peters Village, back along New Court Rd then into Burham, through Burham, along Pilgrims Way to School Land into Wouldham. 2 bus stops in Wouldham are being missed. Chatham to Maidstone the reverse of the above. He will forward e-mail from Arriva. Cllr Parris stated that busses are still going through the High Street. BClIr Davies queried whether the second bus service has started, but noted he was successful in getting busses to turn at Down View. Cllr Parris asked that KCllr Kennedy be asked to give an update on the service.</p>	Clerk

Signed _____

Date _____

	<p>County Councillor: KCllr Kennedy has kindly arranged for large poppies. Cllr Bell and Liz Philips have kindly put them up around both areas of the Village.</p> <p>Police report: Report received</p> <p>Neighbourhood Watch Scheme</p> <p>Peters Village: Cllr Rimmington reported that there had been some suspicious activity in Nightingale Drive and a resident raised issues with parking on Tram Way, but no one seems to want to take responsibility for it. He has tried to contact Trenport but also not interested. He has managed to recruit another member, which is good news as the scheme develops.</p> <p>Cllr Rimmington also noted that there is a general concern regarding the possible connection with crime rates and the Dark Zone. BCllr Dalton noted that it was the developer's decision, Clerk also commented she had been told that parts were in the Dark Zone due to the resident bat population being protected. Cllr Buchanan was also concerned that if the area around the Community Centre was opened up, it could provide an easy circuit for criminals to use. Cllr Rimmington confirmed that as far as he is aware, there will be CCTV and lighting at the Centre, although there are no guarantees.</p> <p>Cllr Buchanan noted that Police have been putting tickets on cars on Tram Way. Orbit are trying to do something. Residents now have allocated spaces for Hamburg House. Orbit have come out and taken pictures of situation and letters have been sent to residents. Cllr Rimmington commented that the Police have no powers as it is effectively private land until it is adopted. Cllr Davis noted that TMBC are the parking authority on an adoptive road only. There is a concern that many roads are not being adopted. Orbit may have more powers as they are the owners. Cllr Gray was told that all roads would be adopted, so who is going to be responsible for road maintenance and asked why they have not been adopted. BCllr Davis explained that they have to be 100% acceptable to KCC before adoption and could be the responsibility of the management companies.</p> <p>Cllr Bell updated on the cable across the pavement, identifying the same problems as above. He has spoken to developers but they have said it's not their responsibility once the house has been sold and they do not put charging points in car ports. Clerk has written to householder to outline the hazard. BCllr Dalton explained that the reason car ports were installed rather than garages was due to the fact that the planning conditions stated that a parking space of 1.5m across minimum was required. A garage is not counted as parking space, so extra space would be needed.</p> <p>Cllr Bell confirmed that the Defibrillator and Speedwatch equipment has been delivered. Alan Watson at Speedwatch, Dover to be contacted to check rules of use.</p> <p>Wouldham Village Cllr Gray confirmed that her email in the Parish Magazine has now been corrected, so hopefully there may be some interest now.</p> <p>Community Warden. None: .</p>	
7.	<p>PLANNING</p> <p>Planning applications considered and commented upon by the Planning Committee: 16 Trafalgar replace conservatory with extension. PC comments with no objection but asked that neighbours consulted. Northern site: by airport, preparation work for potential development. Cllr Bell also noted there was a late addition for 118 High Street to provide rear access. He also noted that Clerk had declared an interest as it is her Niece, however it was unnecessary as she has no voting rights. Clerk will forward details to Planning Committee.</p> <p>Planning consents issued:</p> <p>Planning applications refused: 206 High Street.</p> <p>Other planning issues: Cllr Parris queried what was happening with the allotments as people are not taking them up due to fear of wasting their time. Cllr Bell explained that nothing is moving with it and no timescales have been indicated.</p>	

Signed _____

Date _____

8	<p>HIGHWAYS AND VERGES: Footpath to Winchester - hedges have been cut back. Gores Farm cutting back around the village. Cllr Parris indicated that the hole at the entrance to Portland is getting bigger and nothing has happened even though it has been reported. Clerk advised that she had put the link for reporting potholes on Wouldham Connect, so that more people can report. Cllr Gray raised a concern about hedges along footpath from school as the nights draw in, it can be quite scary walking along there.</p> <p>Cllr Parris had received reports that cars were still cutting through from Oldfield to the Tramway. Although it was noted that there appeared to be no tyre tracks over the grass. Cllr Bell confirmed that a 'No Cars' sign had been purchased and will be put up once received. Also, a replacement mirror has been purchased and thanks given to Clynton Mitson who has volunteered to put it up at the entry to Ferry Lane.</p>	
9.	<p>STREET LIGHTING/CCTV</p> <p>Cllr Gray reported that, since the electrical fire in the Rec, the carpark light has not worked. Clerk will investigate. Also, she noted that there is a dark spot whilst walking down to the pub. Ideas are sought to solve this problem lighting bearing in mind a new street light is not practicable.</p> <p>Clerk confirmed that she had contacted 2 more CCTV companies and is arranging to do site visit with them.</p>	
10.	<p>FOOTPATHS/PROW</p>	
11.	<p>ALLOTMENTS: Cllr Bell reported that an enquiry had been received from Sue Durrani, the Allotment Association regarding becoming a Community Asset. Clerk has sent through information. If land came for sale, have first option to purchase for 6 months.</p> <p>BCllr Dalton advised that if a community asset is put on a building, you have a right within 6 months when you put it on. When it runs out, the 6 months does not start again.</p>	
12.	<p>VILLAGE HALL: Report received.</p> <p>The Parish Council have had electrical report carried out on hall. There are 16 points that need immediate attention as being in an 'unsatisfactory condition' and 9 points as 'improvement recommended' Clerk has asked for a quote, but will need to get another 2. Cllr Rimmington will ask electrician in Peters Village. Cllr Bell was concerned that necessary works may be carried out but then have to be done again once the refurbishment begins. Clerk to liaise with VHC to see what need to be done now and how it links to the refurb. Cllr Parris requested a copy of report be sent to the with note which items are urgent to the Chair and Secretary of the Village Hal Committee.</p>	
13.	<p>RECREATION GROUND:</p> <p>Perspex on the notice board has been replaced, bench has been fixed and holes have been filled around equipment. Although the gate to the children's play area had passed the risk assessment a request for it to be made slower was received from a resident. It was therefore adjusted; however, it now doesn't close on its own so needs to be adjusted again as there is a risk of dogs getting into the area. Cllr Bell suggested that one bench by container be moved up to the concrete plinth at the top of the park to allow for more social distancing. Clerk reported that she had contacted Lee Pleau, local resident about putting up the remaining bollard at the entrance to the footpath.</p> <p>Cllr Bell suggested that relining the last row of parking bays and incorporating the hatched area would give extra spaces. Cllr Parris suggested that we could also look at using the grass verge. All agreed to look at pricing for both, separate and together.</p> <p>Cllr Parris reported that she has been looking at new equipment including marking out of a volleyball pitch. It was agreed that more provision needs to be made for the 8+ age groups.</p> <p>Recreation Policy: Cllr Marr query the condition that there would be no overnight parking. Clerk explained this was for groups using the space. It was agreed to make this clearer. Cllr Gray requested that the item be deferred to give her more time to make comment. Cllr Parris requested that the current sign needs to be moved as it is not very visible. She suggested that it needs to be at the entrance to the carpark. She also mentioned there was a spare post laying which could be used if still available. Comments to Clerk by email before next meeting.</p>	

14.	<p>GENERAL VILLAGE BUSINESS:</p> <p>Discuss and approve matters for Community Magazine: Approved items for inclusion; Jubilee planning, removal of posters, countryside matters.</p> <p>Devolved Grounds Maintenance: Schedule is now completed. Clerk will send around, for last comments before going out to tender.</p> <p>Poppies. Cllr Parris agreed to lay the wreath on behalf of the Parish Council. Cllr Bell requested letters of thanks be sent to KCllr Kennedy, the WI (who have supplied 3 knitted wreaths), Liz Phillips, who put the ones up in PV. Thanks were also given at the meeting to Rose and Eddy Bell for putting up the ones in Wouldham.</p> <p>Parish Partnership Panel (PPP): BCllr Dalton advised that the inaugural meeting of the restructured PPP will be Thursday 4/11 The invite is for 1 member from each parish to attend. He is Chairman but it is Parish forum with no political agenda. Every member will be allowed to speak. There will be 4 meetings a year, 2 face to face 2 virtual. Any question, feed through PPP</p> <p>Cllr Bell will attend the first meeting. Cllr Gray was concerned that a few vocal Parishes would still dominate. Cllr Buchanan asked why only 1 representative if it is virtual. Cllr Marr explained too many people already. Clerk suggested rotating representation and will include an item on future agendas for any feedback to be passed to the meeting.</p> <p>Jubilee: Invites have been sent for a scoping meeting for 17/11 November in the Church. Cllr Gray noted Wouldham Initiative is still running and would like to be included. Clerk will send invite.</p>	
15.	<p>Finance</p> <p>Cllr Bell reported that he and the Clerk have been trying to sort out the Bank mandate. He has been in to bank who just sent an emailed bank mandate; however, it was sent in an unreadable format. They will continue to work on the issue.</p> <p>Finance form signed off by Cllr Bell and Cllr Rimmington. Clerk will arrange for Cllr Baker to sign when he is available.</p> <p>Precept: Cllr Parris is still looking at equipment. Cllr Marr suggested looking at lighting along the path at the recreation ground, possible adding solar bollards to the precept. Cllr Gray queried whether there should be an allowance put in for the Village Hall.</p> <p>Cllr Bell confirmed that the precept meeting will at before of January meeting starting at 7pm.</p>	
16.	<p>CORRESPONDENCE: None</p>	
17.	<p>DATE OF NEXT MEETING: 7.30 pm - 7th December 2021, in the Village Hall</p>	
17.	<p>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</p> <p>17.1 Cllr Rimmington asked if there was any change with the website. Clerk reported that she has started to put documents on it, but is not confident enough to take over yet.</p> <p>17.2 Cllr Marr queried whether the Litter Picker goes as far as Winchester House. Cllr Bell advised that they don't and that it is usually done be a member of the public.</p> <p>17.3 Cllr Gray queried if there was anyone checking the Common now that Martin Dukes has left the area. The answer is, no one. Ideas needed to take this forward.</p> <p>Cllr Gray also asked if there was going to be a Council Christmas gathering. It was felt that money should not be spent on social events for Councillors. However, Cllr Bell invited all to join him in the Watermans Pub for a Christmas drink after the December meeting</p>	
18.	<p>9.30 pm Meeting closed</p>	