

MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 12th January 2021 AT 7.30PM
VIA ZOOM

Present: Cllr Bell, Cllr Head, Cllr Baker, Cllr Marr, Cllr Parris, Cllr Rimmington, Cllr Gray, Cllr Savaryn, 2 Members of public.

| | | |
|------------|---|--|
| 1. | APOLOGIES BCllr Dalton BCllr Davis | |
| 2. | MINUTES The minutes of the Parish council meeting held on the were proposed by Cllr Parris and seconded by Cllr Bell to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman. | |
| 3. | MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda. | |
| 4. | DECLARATIONS OF INTEREST Cllr Head Grounds maintenance | |
| 5. | EXTERNAL REPORTS | |
| 5.1 | Borough Councillor: Received (on our website) | |
| 5.2 | County Councillor: Election is in May, may be delayed (covid). PC would like to express their dismay at not having a County Councillor for some time. | |
| 5.3 | Police report High Street. On Saturday 12th of December around 12:02pm. Somebody broke into a commercial property Heron Place. On Thursday 24th of December between 7:00am and 9:00pm. Somebody stole a recently delivered parcel from a doorstep | |
| 5.4 | Neighbourhood Watch Scheme: Cllr Rimmington has enquired about adding Dog Fouling to Country Eye, this will help identify hot spots areas being reported to the enforcing authorities Still reports of drug use in the area – mainly cannabis | |
| 5.5 | NHW has been contacted by a concerned resident (NHS) to see whether anything can be done to encourage residents to follow the Covid 19 guidance, and only travel if deemed absolutely necessary. Although NHW fully appreciate the concern raised it is not something the scheme feels they should individually approach, advice would be to follow all the Government guidance and advice from the authorities, which will be circulated. It simply isn't possible to account for individual behaviour, all that can be done is to encourage compliance with the rules. Can PC put something out to the community asking residents to work within the spirit of the current lockdown rules? Clerk agrees to put more information on all spaces. Some abandoned vehicles in PV, has contacted the police. He is waiting for information on which roads in PV have been adopted or still private. | |
| 5.5 | Community Warden. No report | |
| 6. | PLANNING | |
| 6.1 | Planning applications considered and commented upon by the Planning Committee | |

Signed _____

Date _____

| | | |
|-----------------------|--|-------|
| 6.2 6.3 6.4 | <p>TM/20/02840/FL 134 High St (The shop) PC have seen a copy of the draft letter, TMBC officer has commented on the loss of a community asset, wants to know what efforts have been put in to sell as a going concern. There was an interested business but the shop business was not advertised. The pub running the shop, is tenanted and the brewery can change it any time (concern about Shepherd Neame also turning the pub into a residence). The PC have agreed the letter.</p> <p>Planning consents issued: TM/20/02443/FL 20 Barge Walk</p> <p>Planning applications refused: Other planning issues: TM/20/02901/RM Discharge of conditions for parcel 1F PV</p> <p>Planning permission for new car park Clerk asks if she should apply? All agree</p> | Clerk |
| 7. | <p>MEMBERS OF THE PUBLIC. New resident to PV has joined the meeting, has offered to help in any way, is excited to be here. The PC welcomes him to the village.</p> | |
| 8. | <p>HIGHWAYS AND VERGES: Cllr Baker: Village Road temporary traffic lights for burst water pipe. They are doing ground work where the medical centre is going.</p> | |
| 9. | <p>STREET LIGHTING: Cllr Savaryn has been asked by residents about lighting the footpath on the Rec. The PC looked at solar lights in the past as electricity would have to be run up from the cabin. It was considered that the path was used more during the day. Not financially viable. Cllr Head discusses the green electric box and considers the members grant. Cost of cable is expensive.</p> | |
| 10. | <p>FOOTPATHS/PROW Clerk has seen a Government grant for PROW to cut sides of footpaths for social distancing. Cllr Head discusses all the PROW paths in the village and does not think any of them are overgrown. Concerns over FP's 6&9 over the Tramway, Roger Dalton is dealing with the public over concerns with shutting the paths during the building work.</p> | |
| 11. | <p>ALLOTMENTS: No report</p> | |
| 12. | <p>PETERS VILLAGE Clerk has reported missing "Deep water" signs on the riverside. Graeme Dibb has said he will get the signs replaced. Cllr Baker: The graffiti still on bus stop is still there.</p> | |
| 13. | <p>WOULDHAM COMMON: Cllr Rimmington has sent a picture of a fly tip up Hill Road. Asks about responsibility. If it is in the middle of the road it is PROW but if it is on the side of the road it is TMBC. Cllr Head reports that PROW are still planning to put in bollards in to stop vans getting access. Clerk to report.</p> | Clerk |
| 14. | <p>VILLAGE HALL: Hasn't been any meeting. Clerk to arrange. JB have reduced their sessions. Cllr's Gray and Rimmington offer their "members grant" to JB.</p> | Clerk |
| 15. | <p>RECREATION GROUND: Height barrier has been sorted out by adjusting the hinge.</p> | |

Signed _____

Date _____

| | | |
|---|---|-------|
| | <p>Recycling, bins to be removed in the next 10 days. Not sure at the moment if the clothing bin will be removed. It does not belong to TMBC. Black bins are being removed.</p> <p>Over Christmas the dog poo bins were collected, the waste bins were not, after Cllr Parris reported them there was a collection on the 7/01 but still some bins were left (in the Rec by the Tramway). Cllr Parris will monitor.</p> | |
| <p>16.</p> <p>16.1</p> <p>16.2</p> <p>16.3</p> <p>16.4</p> | <p>GENERAL VILLAGE BUSINESS:</p> <p>Discuss and approve matters for Community Magazine: South East in bloom, Dog poo letter, recycling bins have gone (give reasons), precept, census</p> <p>To discuss South East in Bloom WCI are running it. Advertising during the spring. Cllr Marr offers his PC donation to Village in Bloom</p> <p>To discuss this year's census. Cllr Gray offers to help, unable this year to help people apply online, clerk to organise advertising – boards, FB, website etc</p> <p>Letter to be sent out to residents re: dog mess in the village Front of envelope to say "To the resident" "Important notice from Wouldham PC" Discussion on the letter, TMBC also put a Public Space Protection Order on the area, this allows to officials who have been trained to give out fines for misdemeanours which include not picking up after your dog. There are 2 signs in Hall Rd and the Tramway which are out of date, clerk to report. Cllr Rimmington has asked for the sign to be changed. Get a quote for new sign. Cllr Rimmington asked TMBC if Councillors could issue fines but they are not set up for that. Cllr Head: anyone can be trained to issue fines with the support of TMBC. Cllr Bell has walked round the village and the worst part for dog poo was Hall Road, see if we can put another bin in the area. Clerk to find out. (suggestion of moving the bin from the Tramway to Hall Road) (maybe put by the layby to help emptying) (suggest the PC pay for the bin) Put a CCTV sign in the area. Cllr Bell had concerns about the content of the draft letter and asked for the first and last paragraph to be changed, clerk to edit.</p> | Clerk |
| <p>17.</p> <p>17.1</p> <p>17.2</p> | <p>ADMINISTRATIVE AND FINANCIAL MATTERS:</p> <p>Approval of accounts signed by Finance Committee Parish Council have seen the figures, Cllrs Baker and Bell to sign.</p> <p>End of year accounts for the Village Hall Discussion on the bill the solicitor charged for the sale of the hall that didn't go through. The PC consider that this should be investigated and possibly reported to the ombudsman. Going forward the sale should be straight forward due to the covenants and the Charity Commission being sorted.</p> <p>On November 30th the PC agreed to contract Headland for grounds maintenance 2021-2022</p> | |
| 18. | <p>CORRESPONDENCE: None received</p> | |
| 19. | <p>DATE OF NEXT MEETING: February 2nd 2021</p> | |

Signed _____

Date _____

| | | |
|-----|---|--|
| 20. | <p>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</p> <p>Cllr Parris comments on the work being carried out on grass opposite the Tramway, monitor that KCC will make that good?</p> <p>Clerk asks about running a list of local businesses on our website for the good of the village.</p> <p>The PC have concerns about time to put on the site, costs, criteria for the businesses that go on, distance to Wouldham, the disclaimer and charging.</p> <p>Already a FB page called Wouldham Traders which was set up years ago – Cllr Head could ask if we could have admin.</p> <p>Cllr Head to publish a local business who have agreed for the PC to look at, clerk to draw up a list of “rules” for the PC to agree.</p> <p>Cllr Bell: The Standing Orders for the Parish Council need to be updated, the PC have received copies and these will be agreed at Feb meeting.</p> <p>Meeting ends: 21.10</p> | |
|-----|---|--|

Signed _____

Date _____

| | | | | | |
|--|--------------------------------|---------------------|-------------|--------------------|-------------|
| Finances up to December 31st 2020 | | | | | |
| Current account Nat West | | | | £ 30,803.88 | £ 33,298.88 |
| Savings account Nationwide | | | | £ 20,433.36 | |
| Monies from car park donations | | | | £ 495.00 | |
| Monies for Village in Bloom | | | | £ 100.00 | |
| Monies from membership grant | | | | £ 1,900.00 | |
| Receipts received up to December 31st | | | | | |
| 30/11/2020 | KCC Grant | | £ 1,900.00 | | |
| 14/12/2020 | VH payment for solicitor | | £ 1,312.00 | | |
| 16/12/2020 | Refund from TotalAV (security) | | £ 98.40 | | |
| 21/12/2020 | Food vouchers | | £ 150.00 | | |
| 23/12/2020 | Fish and chip van donation | | £ 90.00 | | |
| 23/12/2020 | PROW payment for maintenance | | £ 742.41 | £ 4,292.81 | |
| Payments made up to December 31st | | | | | |
| 26/11/2020 | KALC | Training | £ 60.00 | | |
| 30/11/2020 | PWLB | Loan | £ 5,224.04 | | |
| 02/12/2020 | Google | E mail | £ 5.52 | | |
| 02/12/2020 | EE | Phone top up | £ 15.00 | | |
| 02/12/2020 | EDF | CCTV | £ 13.00 | | |
| 03/12/2020 | Whitehead Monckton | | £ 2,625.20 | (refund see above) | |
| 03/12/2020 | Holbrook | Car park barrier | £ 2,940.00 | | |
| 03/12/2020 | Litter warden | | £ 191.84 | | |
| 03/12/2020 | N Grimes | Office rental | £ 186.66 | | |
| 03/12/2020 | N Grimes | Salary& expenses | £ 975.54 | | |
| 03/12/2020 | Screwfix | Lock for car park | £ 19.99 | | |
| 04/12/2020 | Headland | KCC | £ 680.00 | | |
| 04/12/2020 | Headland | Grounds maintenance | £ 2,300.00 | | |
| 04/12/2020 | Headland | PROW | £ 675.00 | | |
| 10/12/2020 | McAfee | Security 2 years | £ 94.99 | | |
| 10/12/2020 | TotalAV | Security refunded | £ 98.40 | | |
| 10/12/2020 | Medisave | Defib pads | £ 134.38 | | |
| 14/12/2020 | KCC food bank grant transfer | | £ 2,000.00 | | |
| 15/12/2020 | KALC | Training | £ 60.00 | | |
| 22/12/2020 | High Street Vouchers | | £ 150.00 | (refund see above) | |
| 23/12/2020 | E On | Streetlights | £ 18.42 | £ 18,467.98 | |
| Payments to be agreed January meeting | | | | | |
| | TEEC | Planning app | £ 14.40 | | |
| | HMRC | PAYE | £ 186.27 | | |
| | N Grimes | Salary&expenses | £ 987.24 | | |
| | N Grimes | Office rental | £ 201.66 | | |
| | L Phillips | Litter warden | £ 377.87 | | |
| | Google | Email | £ 5.52 | | |
| | EDF | CCTV | £ 13.00 | | |
| | E On | Streetlight (est) | £ 19.00 | £ 1,804.96 | |
| ESTIMATED BALANCES | | | | | |
| Nat West account | | | £ 28,998.92 | | |
| Nationwide BS | | | £ 20,433.36 | | |
| Car park | | | £ 495.00 | | |
| Village in Bloom | | | £ 100.00 | | |
| Membership grant | | | £ 1,900.00 | £ 51,927.28 | |

Signed _____

Date _____

Signed _____

Date _____