



MINUTES OF MEETING HELD ON APRIL 27<sup>TH</sup> 2021

This meeting was via Zoom

Present: Cllr Bell, Cllr Head, Cllr Baker, Cllr Rimmington, Cllr Savaryn, RFO Nicky Grimes

**1. Apologies for absence:** Cllr Gray, Cllr Parris, Cllr Marr

**2. Administrative and Finance Matters**

2.1 To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached Statement of Internal Control (page 3 AGAR) in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign.

This has been viewed by the PC prior to the meeting.

It was agreed by the PC, Chair to sign on 28/4/21

2.2 To approve the Annual Governance Statement for 2020/21, Section 1 of the Annual Return for the year ending 31 March 2021. The Chair of the meeting and the Clerk to sign.

Parts 1-8 were read out by the RFO, Risk Assessments have been viewed by the PC.

They were agreed by the PC, Chair and Clerk to sign 28/4/21

2.3 To approve the Accounting Statements for 2020/21. Section 2 of the Annual Return for the year ending 31 March 2021 and the supporting Bank Reconciliation as at 31 March 2021 and if necessary, the explanation of the significant variations from last year (2019/20) to this year (2020/21) and the explanation of any difference between Box 7 and Box 8 in Section 2 to be sent to the External Auditor. The Chair of the meeting to sign.

Accounting Statement (section 2) was viewed by the PC prior to the meeting.

The RFO had signed on 13/4/21

Bank reconciliation was sent to the PC prior to the meeting.

Variations were explained to the PC

Section 2 was agreed by the PC. Chair to sign 28/4/21

2.4 RFO to state the commencement date for the exercise of public rights

RFO stated the commencement date to be June 3<sup>rd</sup>, this will appear on our website

Meeting closed 19.45

Sign\_\_\_\_\_

Date\_\_\_\_\_

