



<b>7.</b> <b>7.1</b> <b>7.2</b> <b>7.3</b>	<b>Administrative and Finance</b> <b>Authorisation of payment request.</b> Cllrs Collier-Ward, Church and Timothy signed the request. <b>Internal Audit</b> - Clerk advised that she is trying to get the internal audit booked in January to ensure that anything missing can be addressed by the end of the financial year. <b>Financial Services Compensation Scheme:</b> Clerk advised that the limit has now been raised to 120k. This effectively means that there is now no need for an additional bank account as, between our 2 accounts, we can remain under this limit. All agreed to just keep the 2 accounts.	
<b>8.1</b> <b>8.2</b>	<b>Planning</b> <b>Planning applications considered or commented upon by the Planning: NONE</b> <b>Planning applications refused/withdrawn: NONE</b> <b>Planning Consent Issued: NONE</b> <b>Planning applications refused/withdrawn: NONE</b> <b>Other Planning Issues:</b>	
<b>9</b> <b>9.1</b> <b>9.2</b> <b>9.3</b> <b>9.4</b> <b>9.5</b>	<b>Roads, Footpaths &amp; Lighting (RFL)</b> Cllr Collier-Ward reported on actions during December (published on our website). In addition, she noted that the potholes along Wouldham Road have only been done to the borough boundary. There are still a lot of complaints about the dangers in the Medway section near Gores Farm. As well as the PC reporting it as a safety issue, many residents have also reported it, but no action seems to be forthcoming. Cllr Miles has reported fly tipping again on Hill Road. Cllr Collier-Ward felt that signage to allow horses and bikes through the No Entry is being even more abused that the original signage as people use the excuse that they don't know what it means. Clerk advised that she had asked for the sign to be changed and will chase. Cllr Church reported that, when speaking to a lorry driver, he was told that if the no entry sign was there, they would not drive through, but wouldn't take any notice of the current signage.. Cllr Collier-Ward proposed to install a temporary camera at a cost of £1250 + VAT, seconded by Cll Church. All agreed Cllr Timothy reported that the High Street is looking unkept and unwelcoming. Particularly the fridges which have been left at the end of Hall Road and a few front gardens which are overgrown or filled with rubbish. Clerk to report the fridges as fly tipping and add a request to tidy gardens in the next parish magazine.	    Clerk   Clerk  Clerk
<b>10</b> <b>10.1</b> <b>10.2</b> <b>10.3</b> <b>10.4</b>	<b>Open Spaces (OS)</b> <b>Updates:</b> Cllr Miles reported on actions during December (published on our website) <b>Common:</b> Quad bikes and motor bikes have wrecked the land and tables at the picnic area. There is a reluctance to spend any money improving the area if it is not going to be respected. Cllr Miles noted that the Woodland Trust are due to conduct a survey during January, so may be able to help identify a way forward. <b>Recreation Ground.</b> Cllr Miles advised that the Solicitor needs additional councillors for identity verification. Clerk to forward details of Cllrs Collier-Ward and Church who will complete the documentation. Cllr Miles also noted that although it had been agreed to seek legal intervention, a specific Solicitor had not been recorded. Therefore, she proposed continuing with Sefords Legal Services, seconded Cllr Timothy - Agreed Cllr Miles thanked Ashley for planting the bulbs and tidying the roundals. She also reported that the new goals are due to be installed when the weather is slightly warmer. Cllr Miles advised that Cllr Yard had reported that 3 large children from the Medway School had been abusing the zip line and seemed to have a lack of appropriate supervision. She asked that is is included in the next agenda so that a formal letter can be sent to the school and/or Governors/Ofsted <b>Allotments:</b> The Chair of the Allotment Association advised that there is going to be a seed swap on 1 <sup>st</sup> March 2 -4pm in the Village Hall and that the AGM is booked 29 <sup>th</sup> March. She also advised that the first plot has now been taken with the knowledge that a pathway will installed so we can look at getting funding to expand the allotment area into the previously landlocked triangle.	          Clerk

Signed \_\_\_\_\_

Date \_\_\_\_\_

<b>11.</b>	<b>Village Hall:</b>	
<b>11.1</b>	Cllr Miles reported that new fire alarms had been installed as the previous ones were over 10 years old. She is also aware that more on-off bookings are being taken from residents in Peters Village which could be because the Community Centre is too expensive.	
<b>11.2</b>	Cllr Church has contacted builder who will quote for the revamp works to the front of the building. Cllr Miles will re-draw the plans and circulate to be used as a gauge for the quotes. Cllr Timothy suggested that we could get the quotes to include creating the base for a new menshed done the same time as the front which could save money later.	JM
<b>11.3</b>	Purchasing of new tables. It was agreed that as we have only just taken over, this should be left for time being to see how much income is generated.	
<b>12.</b>	<b>Health &amp; Safety/Risk Management</b>	
<b>12.1</b>	<b>Defibrillators:</b> All have been checked and The Circuit updated. Clerk to give Cllr Church code for him to check the one in the High Street	Clerk
<b>12.2</b>	<b>Lifebuoys:</b> All the PC's lifebuoys along the Esplanade in Peters Village checked weekly by Trenport and monthly by the Parish Council.	
<b>12.3</b>	<b>Recreation Ground:</b> replacement 'weight limit' signs to be put onto the zip line as they keep being taken off.	
<b>12.4</b>	<b>Village Hall:</b> Nothing to report	
<b>13.</b>	<b>Members of the Public</b>	
<b>13.1</b>	<b>MOP1:</b> Asked BCllr Davis about the road being gritted as he had previously stated that all bus routes would be gritted and this does not seem to be happening. BCllr Davis advised that this is KCC's responsibility. MOP 1 also suggested that the Speedwatch Team could monitor and report speeding vehicles coming through the No Entry from the Church end of the village. In addition, she noted that the footpath behind the Village Green is covered with leaves, is very dark in the evenings and 2 people have fallen over - Clerk to investigate ownership and report. Finally, she has reported fly tipping in Nelson Road where a truck dumped rubbish in the road. This was moved to the side of the road, but unfortunately no details of the vehicle were obtained.	Clerk
<b>13.2</b>	<b>MOP2:</b> Asked if she could have a key to the new notice board - Clerk to get another noticeboard key cut.	Clerk
<b>14.</b>	<b>General Village Business</b>	
<b>14.1</b>	<b>Items for the Newsletter:</b> Clerk advised that the next deadline will be 13 <sup>th</sup> January for the February one. Cllr Timothy asked for messy gardens to be included and BCllr Davis asked that feedback on the Local Plan responses be added.	ALL
<b>14.2</b>	<b>Other Meetings:</b> Cllr Collier-Ward will attend the next PPP meeting to note rural issues along Hill Road and criminal damage to the Common.	CCW
<b>14.3</b>	<b>Local Plan:</b> Cllr Miles noted that the consultation meeting held by TMBC had been very well attended with some very good points coming forward. Hopefully, we will be listened to as the Local Plan comes progresses	
<b>15.</b>	<b>General Correspondence:</b> None	
<b>16.</b>	<b>DATE OF NEXT MEETING:</b> Tuesday <b>3<sup>rd</sup> MARCH, 2026 - NO MEETING IN FEBRUARY.</b> Meeting at 7.30pm at the Village Hall	
<b>17.</b>	<b>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</b> To be passed to Clerk 7 days before the next meeting	
<b>18.</b>	<b>Meeting Closed: 8.50pm</b>	

Signed \_\_\_\_\_

Date \_\_\_\_\_